

HOMEWORK
PURPOSE AND
OBJECTIVES

Homework is an integral part of the learning process to support, enrich, or reinforce topics covered in class. Students shall be able to see the purpose of homework and clearly understand assignments. Homework should be purposeful and should satisfy at least one of the following objectives:

1. To provide a drill that helps the student practice the basic skills of a subject.
2. To give students practice and extension of concepts learned in class.
3. To extend learning beyond the material that can be covered in class.
4. To develop effective study methods.
5. To develop responsible work habits.
6. To assist in communicating to parents what the child is learning and how the child is doing in assigned work at school.
7. To help the student prepare for classroom work.

HOMEWORK
GRADING

Determination of a grading system(s) shall be consistent within each department at each school. The selected grading system shall be explained to the students and parents at the beginning of the school year.

HOMEWORK
NOTIFICATION

SECONDARY

At the beginning of each semester, a written syllabus shall be provided for each course of study to each student.

The syllabus shall include a brief description of the course and a

list of major course projects or assignments.

At the beginning of each unit or six-week period, teachers will make available to each student homework assignments, major tests scheduled, and major projects/papers assigned.

ELEMENTARY

Elementary curriculum guides provide complete course descriptions and are available in each school for parent review. Homework may be assigned on a daily basis with prior notification for major projects or tests.

A consistent plan for homework assignments shall be developed in each grade level on each school campus. A detailed explanation of the plan shall be provided to parents during the fall grade-level meetings.

HOMEWORK
RESPONSIBILITIES:
TEACHERS,
STUDENTS,
PARENTS,
PRINCIPAL

The teacher's responsibility is to assign effective, well-planned homework assignments that aid the student in the mastery of the course essential elements. This includes providing the student with ample notice of impending homework assignments.

The student's responsibility is to complete assignments on time and to schedule after-school activities so that they do not interfere with the completion of assignments. The student assumes the responsibility for making up work when absent from class.

Parents are responsible for ensuring that their child does the homework assigned each day. Regular monitoring of the homework provides a good overview of how and what the student is doing in various subjects. Homework provides a regular channel of communication between the parent and the teacher.

Each principal is responsible for interpreting this policy to staff, students, and parents. Each principal will see that this policy is implemented to further the education of all students.

EXCEPTION

The provisions in this policy do not apply to courses taken in the PISD/CCCC Concurrent Enrollment Program.

**EXAMINATIONS
PURPOSE AND
OBJECTIVES**

Tests are an integral part of the learning process as a means to diagnose needs, inform instruction, and demonstrate and assess mastery of the essential knowledge and skills of a course. Students should have a clear understanding of the purposes of exams and how they measure course objectives and expectations.

**PRIOR TO
ASSESSMENT**

Teachers shall communicate samples of assessment expectations in advance of major tests and exams. Communicating expectations may include, but is not

**AFTER
ASSESSMENT**

limited to objective sheets, review/study guides, and samples of the types of questions students will answer on the formal assessment.

Teachers shall assist students in interpreting assessment results. At a minimum, this interpretation shall include going over tests in class. Further efforts may include:

- **Providing opportunities for students to analyze their mistakes,**
- **Making individual appointments with students,**
- **Making individual appointments with parents.**

As partners in the learning process, parents shall have access to all materials made available to students.

After assessments have been administered, they shall be made available for review by parents. Because assessments often contain copyrighted or otherwise restricted items, the preferred method for such review is at the school campus through an appointment with the teacher. The campus may specify reasonable hours for such review. In circumstances where review at the campus is not feasible, secure checkout can be arranged through the campus administration. Procedures for secure checkout shall be established at the campus.

DATE ISSUED: 01/16/2006

LDU-03-06

EIB(LOCAL)-X

This online presentation of your district's policy is an electronic representation of TASB's record of the district's currently adopted policy manual. It does not reflect updating activities in progress. The official, authoritative manual is available for inspection in the office of the Superintendent. [See BF (LOCAL) for further information.]