

GENERAL  
GUIDELINES

When imposing discipline, District personnel shall adhere to the following general guidelines:

1. Discipline shall be administered when necessary to protect students, school employees, or property and maintain essential order and discipline.
2. Students shall be treated fairly and equitably. Discipline shall be based on a careful assessment of the circumstances of each case. Factors to consider shall include:
  - a. The seriousness of the offense;
  - b. The student's age;
  - c. The frequency of misconduct;
  - d. The student's attitude;
  - e. The potential effect of the misconduct on the school environment;
  - f. Requirements of Chapter 37 of the Education Code; and
  - g. The Student Code of Conduct adopted by the Board.

STUDENT CODE OF  
CONDUCT

The Student Code of Conduct containing information regarding student discipline shall be distributed at the beginning of the school year to students and parents, teachers, and administrators. The Student Code of Conduct shall be provided also to newly hired professional employees, newly enrolled students, and any other person on request.

REVISIONS

Revisions to the Student Code of Conduct during the year shall be communicated promptly to students and parents, teachers, and administrators and shall also be posted on campus.

'PARENTS' DEFINED

Throughout the Student Code of Conduct and discipline policies, the term "parents" includes the single parent, legal guardian, or person having lawful control of the child.

DETENTION

For minor infractions of the Student Code of Conduct or

campus or classroom rules, teachers or administrators may detain students after school hours on one or more days, as provided by the discipline management program and/or Student Code of Conduct. Before being assigned to detention, a student shall be informed of the behavior that allegedly constitutes the violation, and shall be given an opportunity to explain his or her version of the incident. The principal shall be responsible for seeing that the time that the student spends for disciplinary purposes is used constructively for educational purposes.

NOTICE TO PARENTS

When detention is used, notice shall first be given to the student's parents to inform the parent of the reason for the detention and permit arrangements for the necessary transportation of the student. Except in the case of a student who is 18 years of age or older, the detention shall not begin until the parents have been notified. The student's parents, if the student is a minor, shall be required to provide transportation when the student has been assigned to detention.

STAFF SUPERVISION

All students detained for disciplinary purposes shall be under the direct supervision of the teacher or another member of the professional staff.

CORPORAL PUNISHMENT

Corporal punishment may not be used as a discipline management technique.

PHYSICAL RESTRAINT

Any District employee may, within the scope of the employee's duties, use and apply physical restraint to a student if the employee reasonably believes restraint is necessary in order to:

1. Protect a person, including the person using physical restraint, from physical injury.
2. Obtain possession of a weapon or other dangerous object.
3. Protect property from serious damage.
4. ~~Remove a student refusing a lawful command of a school employee from a specific location, including a classroom or other school property, in order to restore order or to impose disciplinary measures.~~
5. ~~Restrain an irrational student.~~

EXTRACURRICULAR STANDARDS OF

With the approval of the principal and Superintendent, sponsors and coaches of extracurricular activities, including

## BEHAVIOR

interscholastic athletics and marching band, may develop and enforce standards of behavior that are higher than the District-developed Student Code of Conduct and may condition membership or participation in the activity on adherence to those standards. Extracurricular standards of behavior may take into consideration conduct that occurs at any time, on or off school property. No provision of an extracurricular behavioral standard shall have the effect of discriminating on the basis of sex, race, disability, religion, or ethnicity.

Students shall be informed of any extracurricular behavior standards at the beginning of each school year or, in the case of interscholastic athletics and marching band, at the time the students report for workouts or practices that occur prior to the actual beginning of classes. Students and their parents shall sign and return to the sponsor or coach a statement that they have read the extracurricular behavior standards and consent to them as a condition of participation in the activity.

Organizational standards of behavior of an extracurricular activity are independent of the Student Code of Conduct. Violations of these standards of behavior that are also violations of the Student Code of Conduct may result in independent disciplinary actions.

A student may be removed from participation in extracurricular activities or may be excluded from school honors for violation of organizational standards of behavior of an extracurricular activity or for violation of the Student Code of Conduct.

## DISCIPLINE APPEALS PROCESS GENERAL PROVISIONS

### APPEAL NOTIFICATION

All appeals must be made in writing. Consequences shall not be deferred pending the outcome of the appeal.

### FILING AND DAYS

For purposes of this policy, the terms "filing" and "days" shall have the same meaning as defined in FNG(LOCAL).

### CAMPUS-LEVEL APPEAL

Appeals of campus-level discipline decisions must be filed with the principal within five days of receiving notification of the discipline decision. The decision of the campus principal is final and may not be appealed.

### DISTRICT DAEP APPEAL

Appeals regarding a campus recommendation for placement in the District's discipline alternative education program (DAEP) must be filed with the principal within five days of receiving

notification of the campus recommendation and before the central intervention team meeting. The campus recommendation is then heard in a central intervention team meeting. Appeals regarding the central intervention team meeting's decisions must be filed with the director of student services within five days of the central intervention team meeting. A District appeals panel shall then hear the appeal, and a final decision shall be made. The decision of the District appeals panel is final and may not be appealed.

EXPULSION  
APPEAL

Expulsion recommendations require a hearing at the campus level in accordance with FOD(LEGAL). An appeal of this recommendation must be filed with the principal within five days of receiving notification of the campus recommendation.

An appeal of the principal's decision must be filed with the director of student services within five days of receiving notification of the principal's decision. A District appeals panel shall then hear the appeal. An appeal of the District appeal's panel decision shall be heard by the Board and must be filed with the executive assistant to the superintendent within five days of receiving notification of the decisions from the District appeals panel.

EXTRACURRICULAR  
ACTIVITY APPEAL

An appeal of a student discipline decision related to an extracurricular activity that does not result in the student's permanent removal from an extracurricular activity must be filed with the principal within five days of receiving notification of the discipline decision. The decision of the principal is final and may not be appealed.

A student discipline decision related to an extracurricular activity that does result in the student's permanent removal from an extracurricular activity may be appealed to a District appeals panel. An appeal of a decision to permanently remove a student from an extracurricular activity must be filed with the director of student services within five days of receiving notification of the principal's decision. A District appeals panel shall then hear the appeal and make a final decision. The decision of the District appeals panel is final and may not be appealed.

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**This online presentation of your district's policy is an electronic representation of TASB's record of the district's currently adopted policy manual. It does not reflect updating activities in progress. The official, authoritative manual is available for inspection in the office of the Superintendent. [See BF (LOCAL) for further information.]**