

## PLANO SCHOOL BOARD MEETING AGENDA DISCUSSION ITEM

**MEETING DATE:** June 5, 2007

**AGENDA ITEM:** Organization of Board

**INFORMATION SUBMITTED BY:** Duncan Webb

### **DESCRIPTION:**

Election of Officers: Policy BDAA(Local) states that the Board shall elect a President, a Vice-President, and a Secretary who shall be members of the Board. The Board may assign a District employee to provide clerical assistance to the Board. Officers shall be elected by majority vote of the members present and voting.

Designation of signatories: Typically the Board has authorized the President and Secretary of the Board to be official signatories of the district with the Vice President being authorized as the alternate signature if the President or Secretary is unavailable. Additionally, the Board will designate the superintendent as the Board designee to sign off on legal documents. The Board will authorize the deputy superintendent and the associate superintendent for business services as the superintendent's designee. If officers change, the Board will also need to authorize the district to continue to use the present check-signing plate until a new one can be secured.

### Determine dates and times for regular monthly meetings:

Presently the Board holds their business meetings on the first Tuesday at 6:00 p.m. for closed session and 7:00 p.m. for open meeting with a few exceptions. Work Sessions are scheduled for the third Tuesday at 6:00 p.m. This year proposed meeting dates are:

<u>Board Meetings:</u>	August 7; September 4; October 2; November 6; December 11; January 15; February 5; March 4; April 1; May 6; June 3.
<u>Work Sessions:</u>	August 21; September 18; October 16; November 20; February 19; April 15; May 20

### Appointments:

Presently Richard Abernathy is legal advisor and school attorney; Dr. Allan deVilleneuve is health officer; First Southwest Company serve as the district's financial advisors; Fulbright & Jaworski serve as bond counsel, and Weaver and Tidwell provide audit services for the district.

Two board members need to be selected as delegate and alternate to the TASB Delegate Assembly.

Board members will be appointed to serve on various committees.