

## SCHOOL BOARD MEETING

May 20, 2008

The Plano Board of Trustees met Tuesday, May 20, 2008, with the following members present: Duncan Webb, presiding; Missy Bender; Mary Beth King; John Muns; Brad Shanklin; Melody Timinsky; Lloyd (Skip) Jenkins and Superintendent Doug Otto.

President Duncan Webb called the meeting to order at 6:05 p.m. in the hallway outside the Board Library Room, second floor of the Administration Building, 2700 West 15<sup>th</sup> Street, Plano, and stated that the meeting has been duly called and notices posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551. Mr. Webb announced that the board will convene in a closed session to consider 1) the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; 2) Personnel: Resignations, employment, evaluation, appointment, assignment, termination, non-renewal, additions and extension and/or renewal of contracts of individual teachers, individual administrators, superintendent, and individual support staff; 3) Private consultation with attorney regarding contemplated litigation, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551; 4) To discuss purchase, exchange, lease, sale, or value of real property; and 5) School children; School district employees; disciplinary matter or complaint. The closed session was adjourned at 6:55 p.m.

The regular meeting reconvened at 7:18 p.m. in the Board Room on the first floor, administration building, Plano, Texas, with all seven board members present.

President Webb welcomed all attendees and expressed appreciation to the Athletic Department for serving as greeters.

Board President Webb began the meeting by asking Jim Hirsch, associate superintendent for academic and technology services, to introduce the TI STEM Awards Program recognition. Mr. Hirsch shared information about the Texas Instruments Foundation Innovations in STEM (Science, Technology, Engineering and Math) Teaching Awards, recognizing outstanding PISD educators who teach secondary science, technology, and/or mathematics. Mr. Hirsch introduced Mr. Ralph Stow, president of the Plano ISD Education Foundation Board of Directors, who explained that this award was developed jointly by the Plano ISD Education Foundation and Texas Instruments Foundation.

TEXAS INSTRUMENTS  
STEM AWARDS

Dr. Jim Wussow, executive director of secondary academic services, whose Plano ISD Curriculum and Instruction team took the lead on the selection process, recognized Linda Flack, secondary academic services science coordinator, and Dr. Jim Wohlgehagen, secondary academic services mathematics coordinator, for their outstanding work during this process.

Mr. Torrence Robinson, director of public affairs for Texas Instruments, made additional comment and announced the names of the finalists and winners. The finalists are Terri Silver, Vines High School; Kim Gunnels, Renner Middle School; Susan Holder, Jasper High School; and Teresa Michelsen, Frankford Middle School. The two winners are Becky Higgs, Bowman Middle School; and Deborah Johnston, Schimelpfenig Middle School. All finalists and winners received cash awards.

President Webb appointed Missy Bender and Melody Timinsky to serve as the canvassing committee for the May 10, 2008, general election to elect Trustees for positions number 4 and 5. Missy Bender served as chairman for the committee.

CANVASS TRUSTEE  
ELECTION RETURNS

Trustee Missy Bender stated that as chairman of the canvassing committee, the results of the May 10, 2008, school trustee election are correct and **moved that the canvassing of the returns and the Order Declaring the Results of the Election, showing 9,586 votes cast at the election be approved and passed as follows:**

ORDER DECLARING  
RESULTS OF  
ELECTION

Place 4:	Brad Shanklin	4,462 votes
	Robert Canright	1,893 votes
Place 5:	Lloyd "Skip" Jenkins	3,101 votes
	Michael Mariano	1,378 votes
	David Hall	1,986 votes

**John Muns seconded the motion, which carried with all in favor.**

The Oath of Office was administered to Trustees Brad Shanklin and Lloyd "Skip" Jenkins by Denise Gillespie, executive assistant to the superintendent and board, and notary public.

President Webb appointed John Muns and Mary Beth King to serve as the canvassing committee for the May 10, 2008, bond election.

CANVASS TRUSTEE  
ELECTION RETURNS

Trustee John Muns stated that as chairman of the canvassing committee, the results of the May 10, 2008, special bond election were correct and **moved that the canvassing of the returns and the resolution declaring the results of the election for the following measure be approved and passed:**

"The issuance of bonds in the amount of \$490,000,000 for the construction, renovation, acquisition and equipment of school buildings, the purchase of necessary sites for future school buildings and the purchase of new school buses, and the levying of the tax in payment thereof."

Total Votes "For"	6,695
Total Votes "Against"	2,658

**Mary Beth King seconded the motion, which carried with all in favor.**

**Brad Shanklin made the motion that the board approve the consent agenda as follows:**

- a) Personnel recommendations, including extension and/or renewal of contracts of individual teachers, principals, directors, and support staff; administrative appointments; and to send notice of proposed termination, as recommended by Deputy Superintendent Jeff Bailey and as attached;
- b) Minutes of March 24, 2008, April 1, 2008, April 15, 2008 and May 6, 2008;
- c) Bids/purchases as recommended by Associate Superintendent for Business Services Richard Matkin as follows:
  - 1) **Bid #2008-006, General Hardware;** awarded to various vendors, for an estimated value of \$80,000, as filed in the Superintendent's Office with the May 20, 2008, agenda packet marked "record copy";
  - 2) **Bid #2008-007, Plumbing Maintenance and Repair;** approval of rejection of all bids for the purchase of plumbing maintenance service for an estimated value of \$90,000;
  - 3) **Bid #2008-013, Large Kitchen Equipment Catalog Bid;** awarded to various vendors, for an estimated value of \$1,500,000; as filed in the Superintendent's Office with the May 20, 2008, agenda packet marked "record copy";
  - 4) **Bid #2008-014, Small Kitchen Equipment Catalog Bid;** awarded to various vendors, for an estimated value of \$120,000, as filed in the Superintendent's Office with the May 20, 2008, agenda packet marked "record copy";
  - 5) **Bid #2008-018, Carpentry Services;** awarded to Gibson Trim and Vortex Construction for an estimated value of \$225,000;
  - 6) **Bid #2008-032, General Athletics and PE Equipment;** awarded to various vendors, for an estimated value of \$1,280,000, as filed in the Superintendent's Office with the May 20, 2008, agenda packet marked "record copy";
  - 7) **Bid #2008-033, Musical Equipment;** awarded to various vendors, for an estimated value of \$300,000, as filed in the Superintendent's Office with the May 20, 2008, agenda packet marked "record copy";
  - 8) **CSP #2007-042, Administration Building Renovation Project Close-Out;** approval of work and final payment, including release of retainage made to Concord Commercial Services in the amount of \$299,484.65 ;
  - 9) **CSP #2007-063, Sigler Elementary School Addition and Renovation, Construction Manager at Risk and Guaranteed Maximum Price;** amendment of Contract for Construction Manager at Risk with Starling Richardson to provide a Guaranteed Maximum Price of \$11,800,379;
  - 10) **CSP #2008-038, Early Childhood Building Program Construction Manager at Risk;** awarded to Pogue Construction for an estimated \$14,372,000;
  - 11) **RFP #2008-020, Armored Car Services;** awarded to Trinity Armored Security, Inc., for an estimated \$135,000;
  - 12) **RFP #2008-028, Fresh Bread Products;** awarded to Earthgrains Baking Company, a subsidiary of Sara Lee Food & Beverage, for an estimated \$250,000;

APPROVE  
CONSENT  
AGENDA

- 13) **RFP #2008-041, Teaching Aids;** awarded to various vendors, for an estimated \$2,000,000, as filed in the Superintendent's Office with the May 20, 2008, agenda packet marked "record copy";
- 14) **RFP #3740, Mathews ES Additions and Renovations, Change Order No. 1 and Project Close-Out;** approval of change order no. 1, a deduction of \$142,618.43, and approval of work and final payment, including release of retainage made to Starling Richardson in the amount of \$8,366,381.57.
- 15) **RFQ #2008-023, Architectural Services;** approval of various recommended firms for Architectural Services, for consideration of future construction projects, as filed in the Superintendent's Office with the May 20, 2008, agenda packet marked "record copy";
- 16) **Cooperative and Sole Source purchases of Band Uniforms, Classroom Furniture, Portable Classrooms, Playground Surface Material, Computer Lab Furniture, and Computer Software;** approval of purchase of cooperative and sole source items using various cooperative methods, as filed in the Superintendent's Office with the May 20, 2008, agenda packet marked "record copy";
- 17) **Request for Qualifications for Professional Services for Civil Engineering/Survey, Geotechnical Investigation/Materials Testing, MEP Engineering, and HVAC Test and Balance;** approval of various recommended firms for Professional Services to be considered for future construction projects, as filed in the Superintendent's Office with the May 20, 2008, agenda packet marked "record copy";
- d) Disposal of surplus property as recommended by Mr. Matkin, as filed in the Superintendent's Office with the May 20, 2008, agenda packet marked "record copy";
- e) Budget amendments for May 20, 2008, as recommended by Mr. Matkin and as attached;
- f) Quarterly investment reports for period ending March 31, 2008, as recommended by Mr. Matkin, as filed in the Superintendent's Office with the May 20, 2008, agenda packet marked "record copy";
- g) Property tax refunds in the amount of \$90,777.63, as recommended by Mr. Matkin;
- h) Approval of Interlocal Agreement between the Collin County Department of Homeland Security and the Plano ISD for use of district facilities, as recommended by Mr. Bailey, as filed in the Superintendent's Office with the May 20, 2008, agenda packet marked "record copy";
- i) Approval of documents for the Head Start Program, as recommended by Mr. Hirsch, as filed in the Superintendent's Office with the May 20, 2008, agenda packet marked "record copy";
- j) Approval of TEA's list of "Acute Teacher Shortage Areas" as the acute teacher shortage areas for Plano ISD, pursuant to Policy DC (LEGAL);
- k) Approval for the Board of Trustees officers to remain intact, and conduct a reorganization meeting in June and set June 17 as the date for the June meeting.

**John Muns seconded the motion which carried.**

Superintendent, Dr. Doug Otto, introduced the following administrative appointments approved as part of the consent agenda:

Carl Herrmann, associate principal of curriculum – Plano West Senior High School (approved 5/6)

Mark Letterer, administrative intern – Haggard Middle School (approved 5/6)

Katie Brittain, administrative intern – Hendrick Middle School (approved 5/20)

Stacie Kaeuper, employee child care coordinator (approved 5/6)

Mike Landingham, principal, Guinn Building (approved 5/6)

Lynda Shuttlesworth, coordinator, student and family services (approved 5/20)

James Thomas, coordinator, student and family services (approved 5/20)

Phil Parlin, head basketball coach – Plano Senior High School (approved 5/6)

Karla Oliver, executive director of government and community relations, presented the district's 2008-2012 Strategic Plan consisting of the 2008-2012 Mission statement, Beliefs, Guiding Principles and Strategic Goals. Ms. Oliver acknowledged the district's appreciation of those in attendance who served on the strategic planning committees. The Strategic Plan will serve as the foundation for the district's long-range planning and annual goals. **Brad Shanklin made the motion that the board adopt the recommended 2008-2012 Strategic Plan as attached. Skip Jenkins seconded the motion which carried.**

Deputy Superintendent, Jeff Bailey, introduced Tamira Griffin, executive director of human resources, and Dr. Dane Adkinson, Texas Association of School Boards (TASB) compensation consultant, and thanked them for their hard work in structuring the recommended compensation package, and requested that the board approve the 2008-09 employee compensation package as discussed in detail at the May 6, 2008, board work session and outlined below:

#### **Teachers, Librarians and Nurses**

- ✓ 3.0% of the control rate general pay increase
- ✓ Increase starting salary to \$44,250 for bachelor's degree teachers
- ✓ Increase starting salary to \$46,250 for master's degree teachers

#### **Other Employees (all pay ranges 840 and below)**

- ✓ 3.0% of the control rate general pay increase

INTRODUCE  
ADMINISTRATIVE  
APPOINTMENTS

2008-2012  
STRATEGIC PLAN

2008-2009  
COMPENSATION  
PACKAGE

**Administrators (all pay ranges above 840)**

- ✓ 2.5% of the control rate general pay increase

**Athletic and Fine Arts Stipend Increases Estimated Cost: \$250,000**

**Estimated Total Cost: \$9,000,000**

- ✓ Includes pay range adjustments of approximately 2.0%
- ✓ Compensation plan documents, reflecting approved adjustments, will be submitted at June 17, 2008 board meeting.

**Mary Beth King made the motion that the board approve the recommended 2008-09 employee compensation package as presented at the May 6, 2008, board work session. Melody Timinsky seconded the motion which carried.**

Richard Matkin, associate superintendent for business services, presented a budget report and reviewed the legal requirements and timeline regarding adoption of the budget and tax rate. The budget will be submitted for approval at the June 17, 2008, board meeting and the board must authorize an advertisement scheduling the budget and tax rate hearing and publicizing the anticipated tax rate. **Mary Beth King made the motion that the board authorize the administration to advertise a Budget and Tax Rate Hearing at 7:00 p.m., June 17, 2008, at the Plano ISD Administration Building Board Room. The board also authorized the advertising of a tax rate consisting of: Maintenance and Operations - \$1.04; Interest and Sinking - \$0.2634 for a total of \$1.3034. Missy Bender seconded the motion which carried.**

AUTHORIZE AD FOR  
BUDGET AND TAX  
RATE HEARING

Jim Hirsch, associate superintendent for academic and technology services, provided an on-line demonstration of the District Dashboard, part of the district's performance management initiative. This initial concept shows the district's current thinking as to how measures currently being collected can be aligned with the district's four strategic areas to provide a visual representation of performance.

DISTRICT  
DASHBOARD

**Missy Bender made the motion that the board approve Policy CFB (LOCAL) Accounting: Inventories under 2<sup>nd</sup> reading and as attached. Brad Shanklin seconded the motion which carried.**

POLICY CFB (LOCAL)  
SECOND READING

With no further business, the meeting was adjourned at 8:45 p.m.

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Duncan Webb, President

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Lloyd Jenkins, Secretary