

From: **The Sockwell Center – Plano ISD**

Re: **Guidelines for attendees**

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We are pleased to welcome you as our guests to The Sockwell Center! In order for you to have a successful conference experience here at our center and to inform you of some of the guidelines, we offer the following:

**Parking** – We have limited parking at The Sockwell Center; therefore, you should know that “overflow parking” is located directly south, across Chapel Hill Blvd, in the mall parking lot. We advise you to cross using the streetlights just to the west at the intersection of Chapel Hill Blvd and Plano Parkway.

**Smoking** – According to Plano ISD policies and City of Plano regulations, there is NO smoking allowed anywhere on school property. You are REQUIRED to leave The Sockwell Center-Plano ISD school property, if you smoke. NO EXCEPTIONS.

**Recycling** – The Sockwell Center participates in recycling, and we ask that you help. Please deposit your cans and plastic bottles in the blue receptacles located throughout our facility, labeled “Recycling”.

We hope you have a productive conference and look forward to seeing you again at The Sockwell Center.