

Dear Parents,

As we enter the remaining few weeks of the school year, I wanted to take this opportunity to update you on Plano ISD's newly adopted policies (FNAA Local and GKD Local)\* regarding the exchange of non-school related materials. The Plano ISD Board of Trustees, at its Tuesday, April 5, meeting, approved a new policy related to distribution of non-school literature. The policy, which went into effect on Wednesday, April 6, will allow greater distribution of non-school related materials. Nearing the end of school, these new guidelines will assist you and your child regarding the appropriate procedures for distributing any item while at school.

Former Policy FNAA provided a forum to share materials by placing items on a distribution table from which students could choose to take or not take an item. The revised **Policy FNAA policy** will create more opportunities for students to exchange materials, while remaining non-disruptive to the educational process. The distribution table is still available for the distribution of student materials and those items that are provided by non-school entities, which still require prior approval in most cases. Students are not required to have prior approval for the content of items to be distributed to their classmates or to the general student body. However, limitations are placed on the content of materials related to obscenity, age-appropriateness, and other guidelines as stated in the policy language.

At elementary schools, students will be permitted to exchange materials 30-minutes before and after school at any entrance or exit and in any gathering areas approved by the principal. Students may also distribute materials at designated recess periods and from the distribution table. Distribution is not permitted in the classrooms during school hours, with the exception of three annual parties, which are usually the winter holiday party, Valentine's Day party, and end of school party.

This policy provides more leeway and freedom for secondary students because of their age. These students may distribute 30-minutes before and after school at any entrance or exit, and from the distribution table. In addition, secondary students may distribute materials in the hallways during non-instructional time and in the cafeterias during lunch and non-instructional times.

At both the elementary and secondary levels, principals may develop other reasonable time, place, and manner restrictions regarding the distribution of materials at areas designated by the principal.

Plano ISD limits access of all non-school adults, including parents and third parties, on school property. As a result, distribution by all non-school adults, warrants different guidelines according to **Policy GKD Local**. In this policy, the following guidelines apply:

Non-School Adult distribution to Student:

- Materials require prior approval
- May be distributed in the area as designated by the principal (Distribution Table currently designated on each campus and district building)
- Content of material is subject to limitations listed in the policy
- Limitations apply on the content of materials related to obscenity, age-appropriateness, and other guidelines as stated in the policy language.

Non-School Adult to Non-School Adult:

- Does not require prior approval
- May be distributed in the area as designated by the principal (Distribution Table currently designated on each campus and district building)
- Content of material is subject to limitations listed in the policy

Both policies, FNAA Local and GKD Local, are available for your in depth review on the district's web site at [www.pisd.edu](http://www.pisd.edu). Additionally, comments made by Superintendent Dr. Doug Otto and Deputy Superintendent Danny Modisette are available in a video format via your computer. Please take a moment to familiarize yourself and your child with these policies. We appreciate your partnership in maintaining a focused learning environment in Plano ISD schools, while also allowing fewer restrictions in distributing non-school literature and materials.

Sincerely,

*New Policies:*

\* *Policy FNAA (Local) – Student Expression: Distribution of Non-School Literature*  
*Policy GKD (Local) – Community Relations: Non-School Use of School Facilities*