



Plano ISD
Board of Trustees

Board Meeting

Budget Calendar
November 3, 2009

2010 – 2011 Budget Calendar

September 2009

- Student enrollment by attendance zone analyzed and reviewed by Cabinet (BS)**
- Staffing models analyzed and balanced for current year (HR, BS)**

2010 – 2011 Budget Calendar

October 2009

- Analyze September payroll by function and object (BS)**
- PEIMS data collected and enrollment targets analyzed (BS, SS)**
- Academic Initiatives reviewed (AAS)**

2010 – 2011 Budget Calendar

November 2009

- Budget and Tax Rate Calendar presented to Board of Trustees**
- Preliminary enrollment projections**
- Develop Pro Forma Budget 2010-11 (BS)**

2010 – 2011 Budget Calendar

December 2009

- Finalize enrollment projections for Regular Ed and Special Programs (BS, C, AAS)**
- Staffing Models developed by Human Resources (HR)**

2010 – 2011 Budget Calendar

January 2010

- First semester attendance analyzed (BS)**
- Cabinet Budget Retreat**
- Finalize Staffing Allocations to Campuses (HR)**
- Train Staff**
 - Principals & Department Budget Managers, Administrative Assistants**

2010 – 2011 Budget Calendar

February 2010

- Non-payroll budgets entered via TEAMS (BS)**
- Revenue Projections (BS)**
- Board of Trustees – Budget Parameters (BS)**

2010 – 2011 Budget Calendar

March 2010

- Board of Trustees Board Meeting**
 - Enrollment Projections (BS)**
 - Preliminary Assessed Values (BS)**
 - DBIC Recommendations (DBIC)**
 - Revenue Projections (All)**

2010 – 2011 Budget Calendar

April 2010

- Board of Trustees Budget Work Session**
 - Instructional Initiatives (SS,C)**
 - Departmental Review (BS)**
 - Compensation Survey (HR)**
 - Cost of general salary increase (HR)**
 - Hiring Schedule (HR)**

2010 – 2011 Budget Calendar

May 2010

- Final Budget Draft (Board of Trustees)**
- Approve Compensation Package (Board of Trustees)**

June 2010

- Public hearing and adoption of budget (Board of Trustees)**

2010 – 2011 Budget Calendar

July 2010

- Receive certified property values (BS)**

August 2010

- Adoption of Tax Rate (Board of Trustees)**



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