

# **PLANO ISD DRILL TEAM Operational and Tryout GUIDELINES**



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# PLANO INDEPENDENT SCHOOL DISTRICT

## Drill Team Operational Guidelines

### **I. General Information**

- A. Drill Team Prep will be offered at the ninth and tenth grade level, and will cover the basic fundamentals used in drill team.
- B. One class period will be designated on each high school and senior high campus for drill team.
- C. Drill team members must be full-time students on their campuses.
- D. High school drill teams may perform at a maximum of five in town football games per season, schedule permitting. High school drill teams will not perform at out-of-town games.
- E. Members may not perform as a group representing the school unless the director or a faculty representative is present.
- F. Hazing, as stated in Plano I.S.D. Board Policy #FNCC, will not be permitted at any time. All events, whether on or off campus (i.e. camps, contests, etc.), are included in this guideline.

### **II. Transportation/Competition Trips**

- A. Transporting of the team must be in accordance with Plano ISD regulations.
- B. High school competitions will be limited to one in state contest per team per year, subject to district overnight travel guidelines.
- C. Senior high school drill teams may participate in two competitions per year provided at least one competition is a local competition, and does not require school absence or overnight accommodations. Senior high school drill teams may travel out of state for one competition, subject to district overnight travel guidelines.

### **III. Financial/Gifts**

- A. The school district, through the operating budget, will furnish all field uniforms, props, and accessories used in public performances, with the exception of spring show costs, competition costumes, and personal items such as tights, socks, workout outfits, etc.
- B. Student/parent expenditures for costumes, supplies, and equipment shall not exceed the prescribed dollar amount as set by the district each school year, excluding camp expenses. This amount will be adjusted each school year in accordance with the consumer price index based upon 1995 baseline of \$450. The adjusted amount for 2017-18 is \$670. Boots and/or hats are included in the per student maximum expense. A listing of these items and their costs is to be provided to the building principal each year.
- C. Drill team organizations and/or their parent booster groups may conduct fund raising events consistent with PISD policies and guidelines (excluding door-to-door direct selling), for the purpose of a recognition banquet for members, and to establish a fund to assist drill team members and/or their organizations in the purchase of additional items necessary for special events. Funds are to be deposited into the campus activity account or booster account as per [PISD School Board Policy GE \(Local\)](#).
- D. Treats for athletes will not be permitted.
- E. The exchanging of gifts (big sis/li'l sis, buddy system, etc.) will not be a requirement for participation or membership on the drill team. Such voluntary gifts are subject to an annual \$10 maximum expense per student.
- F. Drill team awards will not exceed the allowable amounts set by the U.I.L. for their activities. Those amounts currently are \$10 per student, per year, for grades 9-11, and \$70 per year for grade 12. Booster clubs may not give gifts to individuals. Booster Clubs may not present gifts exceeding \$500 in value to drill team directors. These amounts are cumulative for the year.
- G. All purchases are to be requested by purchase order. Student payments for individual items are to be deposited into the student activity account.

### **IV. Routine Performance Requirements**

Routines for performance during the regular season shall be designed to utilize all of the drill team members. Tryouts may be held at any time during the week, at the Director's discretion, to determine the student's preparedness level for performance that week. Students may also be disqualified from participation because of failure to meet weekly grade requirements and/or other disciplinary action.

## V. High School Spring Show Guidelines

### A. Running Time

Spring shows will run no longer than one hour and forty-five minutes, including intermissions and slide shows.

### B. Participants

In order for the current members of the drill team to be involved in their spring show as much as possible, they should be the only participants in the show. No other groups or individuals, with the exception of the show's emcee and/or other organizations from the home campus or feeder campuses, will be allowed to participate.

### C. Costuming

Students may provide a maximum of two costumes, subject to overall drill team spending limitations as established under Operational Guidelines section III.B. In the event that the costume expense causes the drill team spending limit to be exceeded, the costumes may be provided by booster funds or show proceeds. Costumes paid for by boosters or show proceeds become the property of the campus. Additional costuming needs may be provided through existing costume inventory within the district.

### D. Practice Time

The director will adhere to the eight-hour practice rule as defined in Senate Bill 1. The director may begin rehearsals for spring show two months prior to the actual show dates. The high school and senior high director will work together, when scheduling rehearsals, in hopes of avoiding potential conflicts.

### E. Production Expense

All expenses and costs of the spring show shall be paid from the proceeds of the show. Supplemental funds may be provided by the parent booster organizations. The drill team sponsor shall present a budget to the principal for approval prior to the beginning of rehearsals. Maximum expense for all spring show expenses, except costuming, shall be calculated by the following formula.

**(house capacity) X (ticket price) X (# of performances)**

If unusual circumstances arise that create the need for the expense limitation to be exceeded, the Coordinator for drill team activities must give approval.

### F. Show Dates

It is recommended that high school spring shows run for a maximum of two nights. In cases where seating capacity and fire safety are concerns, an extra day may be added. High school spring shows may not exceed three nights. As per UIL/TEA guidelines, performances are limited to one during the school week, which is defined as Monday through the close of school on the last day of the school week. Additionally performances may be scheduled after school on the last instructional day of the week and on Saturday. Sunday rehearsals/performances are prohibited except in extenuating circumstances as per PISD administrative guidelines. Show dates should not conflict with senior high drill team events. If conflicts do arise, the Coordinator for drill team activities will mediate.

## VI. Senior High Spring Show Guidelines

### A. Running Time

The length of spring shows shall not exceed two hours. This time limit is inclusive of slide shows and intermissions. Senior high spring shows may include a senior award presentation at the conclusion of the final show. This will not be included in the time limitation.

### B. Spring Show Participants

Groups and/or individuals apart from the home campus, with the exception of the show's emcee and parents of drill team members, shall not be allowed to perform as a part of the spring show. Senior high shows may include sophomore drill teams in the feeder cluster. If the feeder cluster drill teams are used, all of the high schools in that feeder cluster should be offered the opportunity to participate.

### C. Costuming

Students may provide a maximum of two costumes, subject to overall drill team spending limitations as established under Operational Guidelines section III.B. In the event that the costume expense causes the drill team spending limit to be exceeded, the costumes may be provided by booster funds or show proceeds. Costumes paid for by boosters or show proceeds become the property of the campus. Additional costuming needs may be provided through existing costume inventory within the district.

### D. Practice Time

Practices must conform to the eight-hour rule as defined in Senate Bill 1. The director may begin rehearsals no earlier than two months prior to the opening date of the show.

### E. Production Expense

All expenses and costs of the spring show shall be paid from the proceeds of the show. Supplemental funds may be provided by the parent booster organizations. The drill team director shall present a budget to the principal for approval prior to the beginning of rehearsals. Maximum expense for all spring show expenses, except costuming, shall be calculated by the following formula.

(House capacity) X (ticket price) X (# of performances)

If unusual circumstances arise that create the need for the expense limitation to be exceeded, the Coordinator for drill team activities must give approval.

### F. Show Dates

It is recommended that senior high school spring shows run for a maximum of three nights. In cases where seating capacity and fire safety are concerns, an extra day may be added. Senior high spring shows may not exceed four nights. As per UIL/TEA guidelines, performances are limited to one during the school week, which is defined as Monday through the close of school on the last day of the school week. Additional performances may be scheduled after school on the last instructional day of the week and on Saturday. Sunday rehearsals/performances are prohibited except in extenuating circumstances as per PISD administrative guidelines.

**PLANO INDEPENDENT SCHOOL DISTRICT**  
**Drill Team Tryout Guidelines**

**I. Purpose**

A. Drill Team High School:

The 9<sup>th</sup> - 10<sup>th</sup> grade drill team program is designed to provide an introductory experience in drill team that encourages participation by interested students. Students will have the opportunity to participate in public performances and/or competition at an intermediate level. In addition to the development of drill team dance skills, the high school drill team shall promote school spirit, good sportsmanship, encourage teamwork, develop leadership skills, and support the mission of the high school campus. The high school drill team also serves to develop skills to prepare students for participation in drill team at the senior high school level.

B. Drill Team Senior High School:

The 11<sup>th</sup> – 12<sup>th</sup> grade senior high school drill team program serves to continue those drill team skills taught at the 9<sup>th</sup> -10<sup>th</sup> grades high school, but at an advanced level for public performance and/or competition. The senior high school drill team shall promote school spirit, good sportsmanship, encourage teamwork, develop leadership skills, and support the mission of the senior high school campus.

## II. Tryout Requirements

### A. Residency/Enrollment:

Students must be enrolled in a Plano ISD school at the time of the packet deadline. In addition, they must be in attendance at the tryout school, one of its feeders, or have an approved transfer on file in the central administration building at the time of the tryouts. If the currently enrolled PISD student is relocating to an area within the Plano ISD, but within another feeder pattern, the student must present proof of residency certification, provided by the Plano ISD Student Services Department, at the time of the packet deadline.

### B. Eligibility:

All eligibility requirements will meet the criteria subject to state law and/or rules interpretation by the State Board of Education. As per TEA/UIL guidelines, a student who is academically ineligible may attend all practices and tryouts, as actual participation does not occur until the following year.

### C. Procedures for Auditions:

1. Students may try out at only one campus per year.
2. Students desiring to tryout will pick up an information packet and sign up at their HOME school. The packets and sign-up forms will be available in the principal's, or designee's, office.
3. Students must bring back the signed permission slip (included in the tryout packet) to \_\_\_\_\_ at their HOME school by \_\_\_\_\_ (designated person) \_\_\_\_\_ on \_\_\_\_\_. Applications for tryouts will not be accepted after the deadline.
4. Each student will be certified as to eligibility for tryouts by the HOME school principal, or designee. Eligibility will consist of meeting:
  - residency and enrollment requirements
  - other items listed in these guidelines
5. The HOME school will provide the host school a list designating those students who are eligible.

### D. Selection Process

1. There will be two auditions conducted to select each drill team. The auditions will consist of three practice days and two audition days. Students will be allowed to participate in both auditions; however, it will not be mandatory. The highest total score obtained at a single audition will be the score used to determine ranking. As we have two auditions and use only one score, there will be no special scheduling of positions during try-outs to accommodate personal conflicts. UIL competitions and school-sanctioned activities are an exception. Call Backs may be allowed on day two of tryouts.
2. A panel of three to four judges, from outside the Plano I.S.D, will be secured by the Building Principal, or designee, from the resources supplied by the Coordinator of Drill Team Activities. Judges must not have taught, or be related to, any student trying out. At least three judges must be present for the auditions to be conducted. Judges will use the approved Plano I.S.D. judging sheet, and will rank candidates by total score. In the event there are only three judges present at either audition, the candidate's lowest score on the audition with four judges will be dropped. Judges' sheets will be initialed by the individual judge and retained on file in the principal's office until the opening day of the following school year.



3. Parents may review individual scores of their students by contacting the principal, or designee. Requests to view scores must be made within 10 school days from the last day of tryouts. Individual scores of other students may not be viewed.
  4. All names of candidates will be assembled in one pool and random drawing will be used to determine tryout positions, with some accommodation for height.
  5. Judges will not confer during tryouts. Each judge is expected to give his/her fair and honest evaluation of each candidate based upon the criteria and points on the judging sheet. (Judges will be seated at separate locations.)
  6. At the discretion of the building principal, an average score of 70 may be utilized as the minimum score for placement of students on the drill team. Regardless of score, the maximum allowable drill team members shall remain in effect as per Membership requirements, section III.A.
  7. In the event of a tie for the final position on the drill team, all students involved in the tie will be allowed on the team.
  8. A committee of one building administrator from each high school and senior high school, Executive Director of Campus Services, Director of Fine Arts and Special Academic Services, and Coordinator for drill team activities will be formed to obtain consistency for the drill team program throughout the district.
- E. The method for selection of drill team officers will be left to the discretion of the campus principal and sponsor. Criteria for selection may include additional criteria beyond those physical skills listed for the regular line tryout.
- F. The method for selecting auxiliary personnel (Maroon Guard, Golden Escorts, etc.) will be left to the discretion of each campus sponsor and principal.
- G. **RESULTS OF TRYOUTS** - Tryout results may not be appealed beyond the campus level.

### III. Membership Requirements

- A. The maximum number per team will be:
- |                    |                     |
|--------------------|---------------------|
| High School        | - 55 <sup>1,2</sup> |
| Senior High School | - 75 <sup>1,3</sup> |

<sup>1</sup> The maximum number may be exceeded at either the high school or senior high school in the event of a tie for the final position on the drill team, in which case all students involved in the tie will be allowed on the team.

<sup>2</sup>The high school team will allocate the first 30 positions to the 30 highest scoring incoming 10<sup>th</sup> graders, with scores ranked above the minimum score of 70. The remaining positions will be filled at large from incoming 9<sup>th</sup> or 10<sup>th</sup> graders with scores of 70 or higher until the maximum number for the team is achieved.

<sup>3</sup> The senior high school team may exceed 75 members in years when more than 40 juniors are exempted from auditions. Example: If 43 juniors are exempted from auditions, up to 3 additional students may be allowed.

Vacancies occurring after the tryouts and prior to the beginning of the next school year may be filled, at the discretion of the campus principal and sponsor, until the opening day of school, utilizing the next highest ranked student.

- B. All current junior line members on senior high teams will be exempt from tryouts for the senior year with the exception of juniors on probation.
- C. Grades: All academic eligibility requirements will meet the criteria subject to state laws and/or rules interpretation by the State Board of Education.
- D. Other rules (Constitution, by-laws, Demerit System, etc.) may be instituted by the individual campuses, but must be in keeping with the content and intent of these guidelines and other policies of the school district. They shall be approved and initialed by the principal before being distributed to the students and/or parents.
- E. All students and parents will receive a copy of these guidelines prior to drill team tryouts. Parents will sign these guidelines and return them to the building principal prior to tryouts.
- F. Physicals will be required upon entering the first and third year of high school. In the second and fourth years an updated medical history form will be completed by the parent and student. As long as there have been no changes in their medical history a new physical will not be required.\* See form.
- \*For new members to the squad a physical will have to be completed and given to the sponsor before any participation and/or workout.
- G. After tryouts, the student is considered part of the new school year drill team, therefore, infractions that occur after tryouts then become part of the new school year. Drill Team members may be placed on probation, removed temporarily, or removed permanently.



**Plano Independent School District  
GUIDELINES FOR DISTRICT EXTRACURRICULAR ACTIVITIES**

Students involved in extracurricular activities are held to a higher standard of conduct than the general student body. Plano ISD views participation in extracurricular activities as a privilege not a right. Any student who violates the Student Code of Conduct shall be subject to extracurricular discipline and/or regular school district disciplinary action. This includes any misconduct, regardless of time or location, that would reflect negatively upon representing Plano ISD in an extracurricular activity. Students clearly involved in major disciplinary infractions (i.e. including, but not limited to, drugs, alcohol, and violent behavior) will be placed on probation, removed temporarily or permanently from extracurricular activities. Seasons of extracurricular activities may vary and could extend into the next school year. Discipline action may affect tryout eligibility for the next season.

Disciplinary measures taken by the sponsor/principal may be in one or more of three forms, defined as special assignments, probation, and dismissal.

Special assignments may consist of extra duties and may be assigned for minor disciplinary infractions.

Probation and/or dismissal from extracurricular activities will be for infractions involving alcohol, smoking, drugs, use of profanity, violence, and other serious offenses when the sponsor/principal believes the integrity and credibility of the organization has been jeopardized by the student's action.

Probation may also be assigned when the student fails to comply with rules and regulations of the extracurricular activity. (Probation is defined as: A trial period in which a student is permitted to redeem bad conduct.)

The student may be dismissed from the extracurricular activity upon any major infraction, or during a probationary period. Prior to being dismissed from extracurricular activities, the student and parents will be notified of the reasons for the action. The student or his/her parents will be afforded the opportunity of a hearing with the sponsor and principal. The appeals process will be outlined at that time. Request for an appeal must be done in writing within 5 school days at each level of the appeals process. The student will not be eligible for any individual or team recognitions or awards that occur after the date of dismissal.

-----Separate and return the signed section to the sponsor-----

**Extracurricular Activity Conduct Statement**

I understand and consent to the responsibilities outlined in the District's Student Code of Conduct and the guidelines above. I also understand and agree that my child shall be held accountable for the behavior and consequences outlined in the Student Code of Conduct at school, and at school-sponsored or school-related activities. Students involved in extracurricular activity are held to a higher standard of conduct. Plano ISD views participation in extracurricular activities as a privilege not a right. I understand that any student who violates the Student Code of Conduct shall be subject to disciplinary action. This includes any misconduct, regardless of time or location that would reflect negatively upon representing Plano ISD in an extracurricular activity.

\_\_\_\_\_  
*Student Name (please print)*

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
*Parent Name (please print)*

\_\_\_\_\_  
*Parent Signature*

\_\_\_\_\_  
*Date*

# HIGH SCHOOL DRILL TEAM TRYOUTS JUDGES SHEET

Campus: \_\_\_\_\_

Judge#: \_\_\_\_\_

Category	Student #1	Student #2	Student #3	Student #4
<b>Overall Kick Technique (20)</b> -Kicks to nose -Thumbs in -Pointed toes -Straight legs -Prep with feet together -Body is aligned -Arms straight -Sharp head pops -Flexibility				
<b>Right Split (5)</b> -Pointed toes -Straight legs -Hips squared -Flexibility -Upright posture				
<b>Left Split (5)</b> -Pointed toes -Straight legs -Hips squared -Flexibility -Upright posture				
<b>Dance Technique (25)</b> -Extension/alignment -Turn execution -Leap execution -Control -Smooth transitions -Flexibility -Completion of movements -Coordination -Use of plié -Dynamics -Strength of movement				
<b>Showmanship (10)</b> -Projection -Body carriage -Expression -Energy level -Personality -Presence -Confidence				
<b>Memory (20)</b> -No hesitations -Does not watch others				
<b>Timing/Rhythm (10)</b> -Correct tempo -Ability to count music				
<b>Poise (5)</b> -Adheres to tryout guidelines, attire & makeup -No jewelry or visible piercing -Overall impression				
<b>Total (100)</b>				

Judges Initials: \_\_\_\_\_

Administrator Initials: \_\_\_\_\_

**SR. HIGH SCHOOL DRILL TEAM TRYOUTS JUDGES SHEET**

**CANDIDATE NUMBER** \_\_\_\_\_

**JUDGE NUMBER** \_\_\_\_\_

<b>0-5pts.</b>	<b>6-10pts.</b>	<b>11-15pts.</b>	<b>16-20pts</b>
Needs Improvement	Fair	Good	Excellent

**Jazz Technique - 20pts.** \_\_\_\_\_/20pts.

Extension/Alignment      Control    Flexibility    Completion of Movement

Turn: Double Pirouette, Chaine, Pique      Leaps: Grande Jete, Press Leap

**Jazz Execution - 20pts.** \_\_\_\_\_/20pts.

Memory    Precision    Style    Facings

Rhythm/Musicality    Dynamics    Spacing    Timing

**Kick Height - 20pts.** \_\_\_\_\_/20pts.

Control    Flexibility    Full Range of Motion    Kicking to Center of Body

**Kick Technique - 20pts.** \_\_\_\_\_/20pts.

Pointed Feet    Arms Straight    Thumbs In

Straight Legs    Feet Prep Together    Body is Correctly Aligned

<b>0-3pts.</b>	<b>4-5pts.</b>	<b>6-7pts.</b>	<b>8-10pts</b>
Needs Improvement	Fair	Good	Excellent

**Showmanship - 10pts.** \_\_\_\_\_/10pts.

Projection    Expression    Personality    Poise    Confidence

Body Carriage    Energy    Level    Presence

**Splits - 10pts. Right (1-5pts)    Left (1-5pts)** \_\_\_\_\_/10pts.

Pointed Feet    Body is Correctly Aligned    Straight Legs    Flexibility

**Judges Signature** \_\_\_\_\_

**Administrator Signature** \_\_\_\_\_

**Total Score**   /100