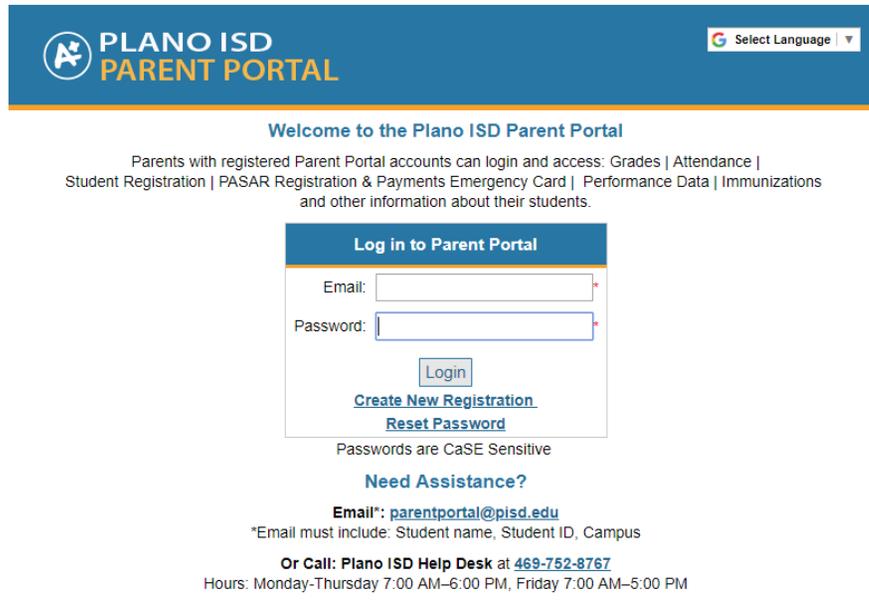


PAYING STUDENT FEES ONLINE

1. Log into Plano ISD Parent Portal (<https://parentportal.pisd.edu>)



The screenshot shows the top navigation bar of the Plano ISD Parent Portal with the logo and a language selection dropdown. Below the header is a welcome message and a list of services available to registered users. The main content area features a login form with fields for email and password, a login button, and links for registration and password reset. A note indicates that passwords are case-sensitive. At the bottom, there is contact information for assistance, including an email address and a phone number for the help desk.

PLANO ISD PARENT PORTAL Select Language

Welcome to the Plano ISD Parent Portal

Parents with registered Parent Portal accounts can login and access: Grades | Attendance | Student Registration | PASAR Registration & Payments Emergency Card | Performance Data | Immunizations and other information about their students.

Log in to Parent Portal

Email:

Password:

Login

[Create New Registration](#)

[Reset Password](#)

Passwords are CaSE Sensitive

Need Assistance?

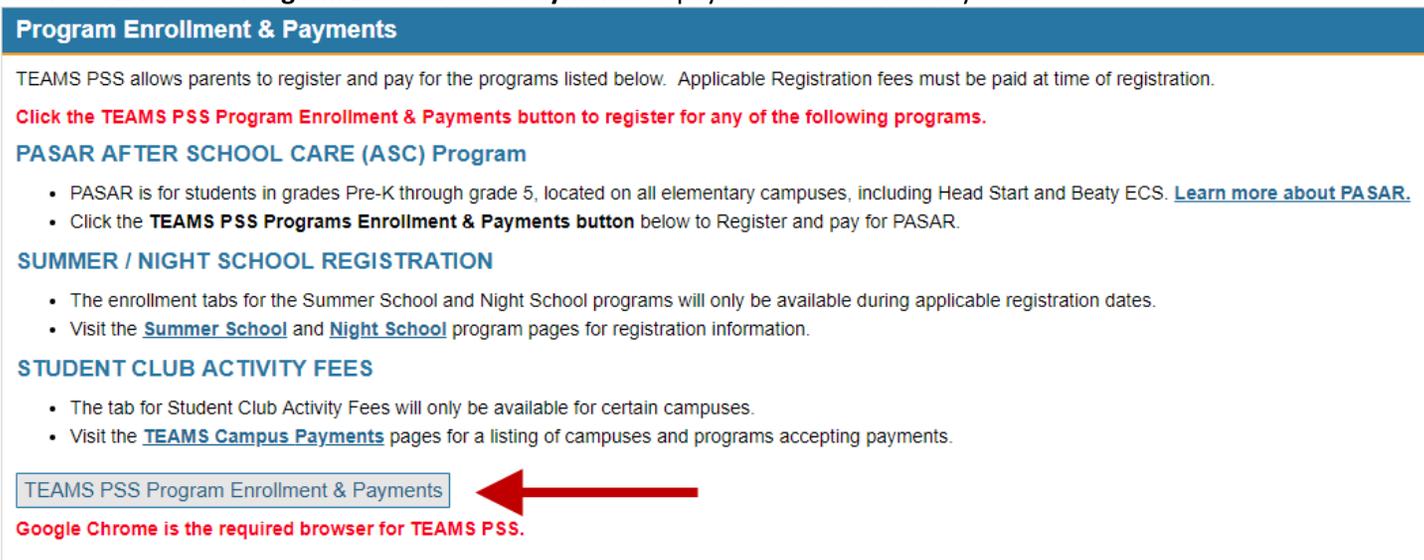
Email*: parentportal@pisd.edu

*Email must include: Student name, Student ID, Campus

Or Call: **Plano ISD Help Desk** at [469-752-8767](tel:469-752-8767)

Hours: Monday-Thursday 7:00 AM-6:00 PM, Friday 7:00 AM-5:00 PM

2. On the Parent Portal page, scroll to **Program Enrollment & Payments**.
3. Click on **TEAMS PSS Program Enrollment & Payments** to pay Student Club Activity Fees.



The screenshot shows the 'Program Enrollment & Payments' section of the parent portal. It includes a header, a paragraph explaining the registration process, and three main program categories: PASAR After School Care (ASC), Summer/Night School Registration, and Student Club Activity Fees. Each category has a list of bullet points providing details. At the bottom, there is a button labeled 'TEAMS PSS Program Enrollment & Payments' with a red arrow pointing to it from the right. Below the button is a note about the required browser.

Program Enrollment & Payments

TEAMS PSS allows parents to register and pay for the programs listed below. Applicable Registration fees must be paid at time of registration.

Click the **TEAMS PSS Program Enrollment & Payments** button to register for any of the following programs.

PASAR AFTER SCHOOL CARE (ASC) Program

- PASAR is for students in grades Pre-K through grade 5, located on all elementary campuses, including Head Start and Beaty ECS. [Learn more about PASAR.](#)
- Click the **TEAMS PSS Programs Enrollment & Payments** button below to Register and pay for PASAR.

SUMMER / NIGHT SCHOOL REGISTRATION

- The enrollment tabs for the Summer School and Night School programs will only be available during applicable registration dates.
- Visit the [Summer School](#) and [Night School](#) program pages for registration information.

STUDENT CLUB ACTIVITY FEES

- The tab for Student Club Activity Fees will only be available for certain campuses.
- Visit the [TEAMS Campus Payments](#) pages for a listing of campuses and programs accepting payments.

TEAMS PSS Program Enrollment & Payments

Google Chrome is the required browser for TEAMS PSS.

- Select **Unpaid Fees** tab to view fees that are due for your student(s).
Select **Add to Cart** to make a payment.

The screenshot shows the 'Unpaid Fees' interface. At the top, there are navigation tabs: 'My Students', 'Summer-Night School', 'ASC Payment', 'ASC View/Print Statement', 'Unpaid Fees' (which is circled in red), and 'Payment History'. Below the tabs, there are two main sections: 'Unpaid Fees' and 'In Cart'. The 'Unpaid Fees' section shows a table with one record. A red arrow points to a green 'Add To Cart' button located below the first row of the table. The 'In Cart' section is currently empty. At the bottom, there are 'Go to Cart' and 'Sign Out' buttons.

Student Name	Date	Fee	Amount	Amount Detail	Tax	Amount Paid	Balance Excluding Tax	Last Payment	Last Payment Date
	01-10-2019	Adult Transition Center Lunch Semester 2	315.00	Details	0.00	0.00	315.00		

Note: If you are not required to pay the full amount at this time, you will be able to enter the amount you wish to pay on a later screen.

- Once the fee is shown In Cart, select **Go to Cart**.

The screenshot shows the 'Unpaid Fees' interface. The 'Unpaid Fees' tab is still selected. The 'Unpaid Fees' section is now empty. The 'In Cart' section shows a table with one record. A red arrow points to a green 'Go to Cart' button located below the first row of the table. The 'Sign Out' button is still visible at the bottom.

Student Name	Date	Fee	Amount	Amount Detail	Tax	Amount Paid	Balance Excluding Tax	Last Payment	Last Payment Date
	01-10-2019	Adult Transition Center Lunch Semester 2	315.00	Details	0.00	0.00	315.00		

Note: If you are not required to pay the full amount at this time, you will be able to enter the amount you wish to pay on a later screen.

6. Enter the amount you wish to pay at this time in the **Payment Amount** field and **hit the Tab key**. Select **Continue to Summary**.

Unpaid Fees Cart

My Students Summer-Night School ASC Payment ASC View/Print Statement **Unpaid Fees** Payment History

Cart Summary

Fee	Amount Charged	Amount Paid	Balance	Payment Amount
Adult Transition Center Lunch Semester 2	315.00	0.00	315.00	35.00

Minimum payment: 17.50

Continue to Summary 



7. Verify the amount of your payment and select **Proceed to Checkout**.

Unpaid Fees Payment Summary

My Students Summer-Night School ASC Payment ASC View/Print Statement **Unpaid Fees** Payment History

Payment Summary

Fee	Payment Amount	Tax	Total
Adult Transition Center Lunch Semester 2	35.00	0.00	35.00

Order Total:35.00

Proceed to Checkout



8. Enter your credit card information and select **Make Payment**.

Order Information

Total Amount (\$):

\$35.00

Charge Type:

SALE

Card Information



Card Number:*

Expiry Date:*

CVV: ?

Name On Card:*

Billing Zipcode (5 digit):*

Make Payment

9. A confirmation will appear. You can exit Parent Portal if you are finished.

Payment Confirmation

Thank you for your payment. You can print this page for your records.

Order confirmation #148
Total: \$35.00
AR Fee Name: Adult Transition Center Lunch
Student:

Customer Information:
75093

Payment Method:
AMEX - ending in 3008

Print **Done**