

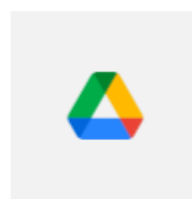
# kami For Secondary

**Kami** is a digital annotation tool that can transform any existing document into an interactive learning experience. Teachers can save valuable time by using Kami, enabling them to enhance workflow and collaborate with their students in real time. Students enjoy annotating text and editing documents using Kami. With this student-friendly app, students can annotate on ebooks, publisher-supplied PDFs, worksheets and more.

## Getting Started

1. Access via app in Webdesk. Sign up/Sign in using your Google PISD credentials.
2. Install Kami extensions/app to your device
3. **Kami Chrome Extension**
4. **Kami App for Drive**


3. Install Google Drive Desktop from the App Depot
  - o Open App Depot
  - o Click on **Google Drive Desktop** app
  - o Click **Install**
  - o Once connected, you will see **Google Drive (G:)** in Windows Explorer folder











Google Drive Desktop

- Local Disk (C:)
- Google Drive (G:)
- Home (H:)
- Shared (S:)




## The Toolbar

The Toolbar is located along the side of the screen.  [The toolbar explained](#)

### Annotation Tools: (for active reading)

-  [Select Tool](#)
-  **Markup**
  - [Highlighter](#)
  - [Strikethrough](#)
  - [Underline](#)
-  **Comments**
  - [Text](#)
  - [Voice](#)
  - [Video](#)
  - [Screen Capture](#)
-  [Add Text Box](#)
-  [Equation Editor](#)
-  [Drawing](#)
-  [Insert Shapes](#)
-  [Eraser tool](#)

### Enhancement Tools:

-  **Add Media**
  - Insert [Images](#)
  - Insert [Video](#)
-  Camera
-  [Insert Signature](#)

### Accommodation Tools:


-  [Dictionary](#)
-  [Text to Speech](#)
-  [Speech to Text \(Voice Typing\)](#)

### Other Useful Features

-  [Add Page\(s\) \(Blank, Grid, Lined, etc.\)](#)

**Pro Tip:** [Annotate websites using Kami](#)

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The Menu Bar	Menu Column ☰
<p>The menu bar is located along the top of the screen.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> 🔍 Find in Document</li> <li><input type="checkbox"/> Move &amp; Rename the file</li> <li><input type="checkbox"/> -/+ Zoom in/out</li> </ul>  <ul style="list-style-type: none"> <li><input type="checkbox"/> Open, Share, Print, Save &amp; download the file</li> <li><input type="checkbox"/> ? Search for help</li> <li><input type="checkbox"/> 📄 <a href="#">Sidebar explained</a> <ul style="list-style-type: none"> <li><input type="checkbox"/> 📄 <a href="#">Annotation bank</a></li> <li><input type="checkbox"/> 💬 <a href="#">Annotation summary</a></li> </ul> </li> <li><input type="checkbox"/> <b>Open my profile</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Select Dark Mode</b></li> <li><input type="checkbox"/> <b>Change Settings</b></li> </ul> </li> <li><input type="checkbox"/> Download a document</li> <li><input type="checkbox"/> Search for help</li> <li><input type="checkbox"/> Open the Menu (see Menu column)</li> </ul>	<p>The menu column is located on the far right ☰ side of the menu bar.</p> <p><b>File Features:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> 📄 <a href="#">Split &amp; Merge Documents</a></li> <li><input type="checkbox"/> 📄 <a href="#">Text Recognition</a></li> <li><input type="checkbox"/> G <a href="#">Kami &amp; Google Classroom</a></li> </ul> <p><b>Logistical Features:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Jump to a page (for lg files)</li> <li><input type="checkbox"/> Restore/Delete annotations</li> <li><input type="checkbox"/> <a href="#">Rotate</a> the document</li> <li><input type="checkbox"/> Change page views</li> <li><input type="checkbox"/> Show document in present mode</li> <li><input type="checkbox"/> Hide comments</li> <li><input type="checkbox"/> Undo/redo</li> </ul>
Tips and Tricks	More Resources
<p>I know how to:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Insert a <a href="#">blank page</a></li> <li><input type="checkbox"/> Assign to <a href="#">Google Classroom</a></li> <li><input type="checkbox"/> <a href="#">Annotate websites using Kami</a></li> </ul>	<p><a href="#">PISD Hotspot- Kami</a>  <a href="#">Kami Help Center</a>  <a href="#">Kami Blog</a></p>