

## **Plano ISD Key Communicators**

December 4, 2014 6:30 p.m. to 8:00 p.m.

## **AGENDA**

#### Welcome

Sharon Goldblatt, Key Communicators Planning Committee

### **Education Foundation/Ski Plano**

Jennifer Jamieson, Ski Plano Chair

### Role of the School Board

David Stolle, Vice President, Plano ISD Board of Trustees

#### **Q&A** with the School Board

School board members

## **Closing Remarks**

Sharon Goldblatt

# Key Communicators Future Meetings

Thurs., February 5, 2014 Sockwell Center 6301 Chapel Hill Blvd. 75093

Thurs., April 23, 2014
Board Room, Administration
2700 W. 15th Street, 75075

# **Key Communicators Planning Committee**

Sharon Goldblatt Angela Miner Tamra Sadafsaz Frances Fass Amy Nelson

#### Plano ISD Communications Office

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## **Key Communicators**

Key Communicators link parents and the community to information about the school district.

### **Key Communicator Responsibilities**

- Attend four evening meetings at which the superintendent and other key staff share information and interact with the group.
- Serve as a school representative.
- Meet with the school principal to develop ways to facilitate communications.
- Attend a spring forum, open to the public in election years, at which school board candidates speak and respond to questions.
- Work on special projects (these vary from year to year but may include legislative issues, special events, etc.).
- Attend various school district events, dedications, receptions, etc.
- Communicate information from and about the meetings and events to your school (parents, staff and students) and the community.

#### Communication Methods

Meet with your principal to determine the lines of communication available through the school and PTA, such as:

- Inclusion in school and PTA e-newsletters
- Presentation at PTA and other parent meetings
- Distribution to your personal contacts via email, phone, in-person, social media, etc.

Many resources are available through the Key Communicators webpage, such as links to agendas, meeting videos, PowerPoint presentations and handouts. If you miss a meeting, you may watch the meeting video, if available, and look through the meeting materials posted online. You are welcome to email any questions about the information provided to Jamie Engle in the communications department at <a href="mailto:imai