

Counselor Recommendation Packet

(Student Information to Counselor)

Dear Student:

Some college applications require a recommendation letter or comments from your counselor. In that event, you must provide your counselor with a **resume** and a completed Counselor Recommendation Packet.

Thank you for thoroughly completing this packet and turning it in to your counselor three weeks (15 school days) before your earliest application deadline.

College List	Deadline	CIRCLE the application you are using			
		Common App.	Apply Texas	College Specific	Coalition
_____	Application deadline: _____	CA	TX	O	X
_____	Application deadline: _____	CA	TX	O	X
_____	Application deadline: _____	CA	TX	O	X
_____	Application deadline: _____	CA	TX	O	X
_____	Application deadline: _____	CA	TX	O	X
_____	Application deadline: _____	CA	TX	O	X
_____	Application deadline: _____	CA	TX	O	X
_____	Application deadline: _____	CA	TX	O	X
_____	Application deadline: _____	CA	TX	O	X
_____	Application deadline: _____	CA	TX	O	X

Student Name (print)

Student Signature

Date

Counselor Use only....Date Received :

STUDENT PROFILE PACKET FOR COLLEGE RECOMMENDATION

Student's Full Name _____

Student ID# _____ Date of Birth _____

Complete Address _____

Home Phone Number _____

Cell Phone Number _____

E-Mail Address _____

All college recommendations are confidential in nature. Therefore, we ask that you sign below **BEFORE** asking your counselor to complete your college recommendation letter. A parent/guardian signature is required if you are not yet 18 years of age.

- I waive the right to see the recommendation submitted to the college(s) of my choosing.

Student Signature

Parent/Guardian Signature

TO THE STUDENT

- Fill out all parts of these pages. Be sure that your name, birth date, address and phone numbers are complete and legible.
- **Please include a complete detailed resume.**
If you use an acronym for an organization, be sure to explain it if it is not a common one.
- When you respond to the questions, please be specific.
The more information you give, the more informed and complete your counselor's assessment of you can be. Remember, the purpose of a counselor recommendation is to explain to the college what makes you special!!!

**PLEASE TYPE YOUR ANSWERS TO THE FOLLOWING STUDENT QUESTIONS
on a separate page.**

1. If you have not spent your life in Plano, explain your background (country of origin, languages, previous schools attended).
2. Describe the assets/characteristics that will set you apart from thousands of other applicants applying for college.
3. List 2 or 3 favorite memories from Plano West. Include at least one “academic” memory – a favorite subject or topic or classroom experience.
4. Discuss a book or a favorite quote that you found to be particularly meaningful. Describe its impact on your perspective, habits, relationships, or goals.
5. What is your intended major and where do you see yourself in ten years?
6. What is something important that you want us to focus on or mention in the counselor letter? Here is your chance to share your story. This can be anything and everything. (Extenuating circumstances, a special talent, a unique background or family dynamic).

**PARENT INFORMATION TO COUNSELOR FOR
COLLEGE RECOMMENDATION LETTER
(Please type your answers to the following questions)**

To better personalize your child’s college recommendation letter, your input is very important. Please share anecdotes which would illustrate any (or all) of the following:

1. Can you remember an incident in your student’s **high school** career in which he/she acted in a way that exhibited a strong character quality (self-control, truthfulness, leadership, integrity, courage, resourcefulness, discernment, initiative, diligence, responsibility, flexibility, tolerance, determination, creativity, endurance, cautiousness, forgiveness, patience, etc.)? Please explain.
2. What motivates your child? How would someone notice this?
3. What makes you proudest of your child? Anecdote essential!!!
4. Tell us in two or three sentences what you would like college admission counselors to know about your child.