Mathematics is an exciting, fast moving subject! Students will achieve the best results when they are attentive in class and try all the homework problems daily. Because of the cumulative nature of mathematics, it is important that students ask questions in class and go to the Math Lab or attend tutorials when they first begin to have difficulty. Consistent effort over the entire unit, semester and year will yield the best possible result.

1. **MANDATORY MATERIALS:**
   Bring the following to class EACH DAY:
   a. Student Textbook (provided by textbook publisher)
   b. Student Supplement (provided by the PSHS math dept.)
   c. Pocket folder for materials returned to student
   d. zipper bag containing pencils, erasers, colored pencils, a highlighter and a six-inch ruler
   e. **Graphing Calculator** - You **must** have a graphing calculator for this class. We recommend a TI 84+. You may purchase a calculator or sign one out for the year. Please make sure to bring your calculator to class EVERY day.
   f. Bring 1 box of Kleenex to share with the class.

2. **HOMEWORK (Daily Work Grade): 15% of grade**
   Homework will be assigned each day. Homework may be graded for accuracy, completion and/or individual problems. In order to receive credit for a homework assignment, **ALL WORK MUST BE SHOWN** (a list of answers will not be accepted). If a student is absent, it is the student’s responsibility to come to the next class period with the assignment that was due on the day that was missed.

3. **COMPREHENSION CHECKS (Daily Work Grade): 10% of grade**
   Comprehension checks are daily grades that help assess student understanding of concepts. They may be announced or unannounced and may be given several times a week. They will be graded for accuracy. There will be no retakes. The best way to prepare for a comprehension check is to do your homework every night, attend tutorials and ask questions about material you do not understand.

4. **TESTS (Major Evaluation Grade): 75% of grade**
   **ALL STUDENTS THAT ARE IN CLASS ON TEST DAY TAKE THE TEST— NO EXCEPTIONS**
   If the student was absent prior to the test day, the teacher will determine at his/her discretion whether the student qualifies for a make-up test. There will be three or four major tests each nine weeks. The tests will be scheduled well in advance of the test date and listed on the calendar. In order to receive credit, **ALL WORK MUST BE SHOWN** (a list of answers will not be accepted). It is YOUR responsibility to make up a missed test. You will have one week to make up your tests. Tests are 75% of your total grade so make each one count!

   **THERE ARE NO RETESTS AT THE SENIOR HIGH SCHOOL LEVEL. IF A STUDENT FAILS A TEST, THEY WILL KEEP THE GRADE THEY HAVE EARNED. THEREFORE, IT IS PRUDENT FOR STUDENTS TO WORK HARD TO UNDERSTAND THE MATERIAL EACH DAY, ASK QUESTIONS IN CLASS, AND DO THEIR HOMEWORK EVERY DAY.**

5. **SCHOOL BUSINESS TRIps:**
   School busiess trips are **NOT** considered an **ABSENCE**. It is the responsibility of the student to get notes and materials **PRIOR** to the trip. All assignments are due upon return. Arrange times to make up any test given while the student is absent (due to school business) with your teacher.

6. **CLASSROOM EXPECTATION:**
   Students will demonstrate behavior that indicates a responsible attitude toward their own education. Students will be expected to be within the district student code of conduct and dress code each day.

7. **CHEATING:**
   Students are to complete all assignments and tests with integrity. Cheating is any act of giving or receiving answers at inappropriate times. Having another student’s paper in your possession is considered an act of cheating by both students. **Cheating will result in a grade of zero for any assignment or test for all students involved.**
8. **STUDENT/PARENT RESPONSIBILITIES:**
Students are responsible for doing homework, checking the accuracy of homework and asking questions to clarify any concepts that they do not understand. Parents are responsible for ensuring that their child completes the assigned homework each day. Regular monitoring of the homework provides a good overview of how and what the student is doing in Algebra II. It is the responsibility of the student and parent to view grades frequently in parent portal. Please contact the teacher if you have concerns or questions.

9. **TUTORIAL TIMES:**
Students can obtain help with Algebra II seventeen times each week and more often if there is a test. Times are available before, during and after school. Students may also seek help in the Math Lab every day during A-lunch and B-lunch. If students need more help, please schedule an appointment with your teacher.

<table>
<thead>
<tr>
<th>Regular Tutorials</th>
<th>Test Review Tutorials</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EVERY WEEK</strong></td>
<td><strong>day before test ONLY</strong></td>
</tr>
<tr>
<td>Tuesday, Wednesday &amp; Thursday</td>
<td>8:15-8:45 B204-b</td>
</tr>
<tr>
<td>8:15 - 8:45 and 4:20 - 5:00</td>
<td>A-Lunch in Math Lab B153-a</td>
</tr>
<tr>
<td>During 7th period:</td>
<td>B-Lunch in Math Lab B205-b</td>
</tr>
<tr>
<td>Tuesday only in B206-a</td>
<td>7th Period B206-a</td>
</tr>
<tr>
<td></td>
<td>4:20-4:50</td>
</tr>
</tbody>
</table>

**ALL TUTORIALS ARE HELD IN B204-b except 7th period tutorials which are in B206-a**

You can also get help every day in the Math Lab:

**Math Lab**
A-Lunch EVERY day B153-a
B-Lunch EVERY day B205-b

10. **CALCULATION OF STUDENT GRADE:**
15% Homework
10% Comprehension Checks
75% Tests
100%

Students will use Google Classroom to access homework answer keys, calendars, tutoring schedules, and other information. Students can access the google classroom using the code 4ehalls. Parents can access the same information using their google account or, if you do not have a google account, go to the web site: Algebra.tips

Students will be given their own textbook and supplement to take class notes and do homework in.

**PLEASE NOTE:** Each student will be issued only one textbook from the textbook publisher. If the student loses the textbook they must purchase another one. Students who withdraw from PSHS or drop the class will be required to return the textbook to their teacher before they leave. Students are also issued one supplement. If they lose it, they will be required to purchase another one from their teacher.

**Teacher Contact Information:**

<table>
<thead>
<tr>
<th>Teacher</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Banowsky</td>
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</tr>
</tbody>
</table>
CLASS POLICIES  2017-2018
Algebra II

Please PRINT your student name below and sign to indicate you have received this information. Return this page to your Algebra II teacher. Keep the first sheet for your information.

PRINT STUDENT NAME: ________________________________

________________________________________________
Student Signature

________________________________________________
Parent Signature