

About Me Reference Guide

Overview

About Me gives you access to an overview of information directly connected to you and your experience in Naviance Student.

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Naviance Student			Home Colleges Careers About Me My Planner
pout Me			
	Jessica C	ompleted	
	Class Account Resure T	of 2020	
	ACCOUNT PESSAINE		
My Surveys		My Assessments	
Surveys Progress		Assessments in Progress	
Next Step Plan Survey	IN PROGRESS /**	Career Cluster Finder	9% ~
 Sample Survey 	02/15/18 COMPLETED ~~	✓ Career Interest Profiler	100%
✓ Semple Survey Q	03/15/18 COMPLETED /*	Gareer key	1005
Surveys to Take		Uo What You Are	1005
Alex Career Survey		 Learning Styles Inventory 	100%
Art Programs Feedback		✓ Hi Advantage	100%
Black and Vestch Job Shadow Survey		✓ StrengthsDiplorer	100%
See all Surveys		Assessments to Take	
		You have no new assessments.	
My Postsecondary Plans		My Journal	
Countors Firm thinking about	~	Community Service	
CAREERS AND CLUTTERS (m) thinking about	~	See all Journal Entries	
Game Plan			
Documents Shared With Me			
See All Documents by Folder			

Account View general account

My Stuff

information, parent/guardian, and security information. Some information can be edited.

Resume

The resume builder

makes creating a resume quick and easy. There is a reference guide on Resume Builder if you need assistance using it to build a resume.

Test Scores

View and edit your scores for key tests.

Portfolio

The portfolio is a comprehensive report of all the activity associated with you in Naviance Student, including assessment results. This portfolio can be viewed and printed as needed.

My Surveys and My Assessments

My Surveys

View surveys in progress and surveys that still need to be completed. Click a survey to continue or start the survey. The **See all Surveys** link will bring you to a full list of available surveys.

My Assessments

View assessments you have in progress with a status indicator to identify how far you have come on that assessment. Click on the assessment to complete it. From this list, you can also see assessments that you still have to take.

My Postsecondary Plans

This section of the About Me page gives you quick access to your favorite colleges and careers. If the Game Plan survey has been shared with you by your school, you will also find that here. Click the **Game Plan** link to open and take the survey.

My Journal

The My Journal section shows the most recent journal entries that have been created. Click **See all Journal Entries** to view more or create a new one.

View Journal Entries and Comments

The journal entries are listed from newest to oldest. You can see	Journal				e	
information about connected files,access given, and the type of entry.Click on a journal entry to open andedit it if needed.Use the Private Comments fromYour School to see entries that have	Subject	Files	Access	Туре	Date	
	College Essay Draft 2B		< Shared	My essays	May 01, 2018	
	Recommendation Letter from General Manager	Ø	< Shared	My work samples	May 01, 2018	
	Summer Job - Chic Fil A	-	< Shared	My experiences	May 01, 2018	
been created by your counselors, teachers or parents for you.	Community Service	-	Shared	My plan	Jan 30, 2018	
	Private comments from your schoo	l				
	Subject	Files	Access	Туре	Date	
Add a Journal Entry	Career Planning Meeting	-	< Shared	N/A	Jan 26, 2018	
× CANCEL		1. From the Journal page, click the Add (plus) button.				
Туре	Share with			2. Use the drop-down to		
N/A By default, you are the only person who can read you you want to allow counselors, teachers or your paren journal entry and access any files that you attach to i				designate the type of journal entry this will be.		
appropriate boxes below. You can always come back to this journal entry and remove sharing if you change your mind later. Notes				 Enter a subject, notes, and attach any necessary files. 		
Drop files or click to Browse	Constants Teachers My Parents		decide entry teach	4. Use the checkboxes to decide if you want to share the entry with counselors , teachers , or your parents .		
			5. Cl	ick Add .		
	Add					

Documents Shared with Me

View any of your recently accessed documents that had been shared with you via a counselor or teacher. Click **See All Documents by Folder** to browse folders containing documents that a counselor or teacher has shared only with you.