

SCHEDULE CHANGE PROCEDURES

Students will follow their full schedule for the first week of school.

Students may begin requesting a schedule change on Monday, August 8th.

Students can come to the counseling office to pick up a schedule change form beginning on that day.

Students must have a parent signature for a schedule change.

Please know we want EVERY student to have a correct schedule and to receive their course choices....but due to limited seat availability that may not happen.

Schedule changes will **ONLY** be permitted for the following reasons:

- I am a senior and I am not enrolled in the class needed for graduation
- I have the same class twice on my schedule
- I am enrolled in a class for which I have already earned credit
- Level changes will be considered (i.e. honors to on-level)
- I have a program change (i.e. band, athletics, cheer, choir, etc.)

Sorry, NO ELECTIVE CHANGES!!!

Schedule changes are not guaranteed and please allow 48 hours for completion.

The deadline to request a schedule change will be **August 26th**.

THANK YOU SO MUCH FOR YOUR PATIENCE!!!