

Student Activity Approval to Collect or Spend

School Name: _____ Date: _____

Student Group: _____

Sponsor Name: _____

Date of Meeting: _____

Club approved for sponsor to:

Request approval for fund-raiser/dues/collection (circle one)

What are we collecting? _____

Why are we collecting? _____

When are we collecting? _____

How much are we collecting? _____

What are we doing with our collection? _____

Club approved for sponsor to:

Spend money to pay for (list items) _____

Sponsor is authorized to pay (list dollar amount) up to \$ _____

for the items listed above.

Our signature below indicates the above item(s) were voted on by members of our group on the above meeting date. Minutes were taken and are kept on file for audit purposes for the school year.

Office Held	Printed Name	Signature	Date
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