

Plano ISD offers many digital tools to support learning and we are happy to provide a Chromebook to access these resources from a location outside of school. While digital tools may vary from campus to campus and class to class, all students will find a collection of curated online materials after logging into their devices. In most cases, Chromebooks will automatically open Webdesk—a site that provides one-click access to digital textbooks, productivity tools and other web-based resources. If Webdesk doesn't automatically launch after login, students should navigate to <http://webdesk.pisd.edu> and use their normal PISD Network ID and password to login.

Please do use the Chromebook to:


- Access online textbooks and other educational content
- Explore creativity and productivity tools (e.g. Adobe Spark, Google Apps, etc.)
- Launch educational games and simulations
- Navigate library collections (reference materials, eBooks, databases)
- Watch instructional videos
- Communicate with teachers
- Follow Acceptable Use Guidelines <https://www.pisd.edu/domain/9611>

Please do not :

- Expose Chromebooks to extreme temperatures (avoid igloos, volcanos, hot cars)
- Leave Chromebooks unattended (see examples above)
- Drop Chromebooks from high elevations (hot air balloons, countertops)
- Visit web and social media sites that don't serve a direct educational purpose
- Do not use sanitary wipe on touch screen

Need Help Connecting your Chromebook to Wi-Fi?

Step 1: Turn on Wi-Fi

1. At the bottom right, select the time.
2. Select Not Connected  .
Note: If you see your Wi-Fi network name and a signal strength, your Chromebook is already connected to Wi-Fi.
3. Turn on Wi-Fi.
4. Your Chromebook will automatically look for available networks and show them to you in a list.

Step 2: Pick a network and connect

If your Chromebook(s) become inoperable for any reason, please notify your teacher and CTA Jean Villanueva, jean.villanueva@pisd.edu, to schedule a time to return and pick up a replacement. Having problems logging on contact the Help Desk at helpdesk@pisd.edu.

Please only charge Chromebook nightly, once the Chromebook has a charge of at least 2 hours it will remain charged for the remainder of the day. It is not necessary to sign out while charging Chromebook overnight.

Plano ISD ofrece muchas herramientas digitales para apoyar el aprendizaje y nos complace proporcionar una Chromebook para acceder a estos recursos desde una ubicación fuera de la escuela. Si bien las herramientas digitales pueden variar de un campus a otro y de una clase a otra, todos los estudiantes encontrarán una colección de materiales en línea seleccionados después de iniciar sesión en sus dispositivos. En la mayoría de los casos, las Chromebook abrirán automáticamente Webdesk, un sitio que proporciona acceso con un clic a los libros de texto digitales, herramientas de productividad y otros recursos basados en la web. Si Webdesk no se inicia automáticamente después de iniciar sesión, los estudiantes deben navegar a <http://webdesk.pisd.edu> y usar su ID y contraseña de red PISD normales para iniciar sesión.

Utilice el Chromebook para:

- Acceda a libros de texto en línea y otros contenidos educativos.
- Explore las herramientas de creatividad y productividad (por ejemplo, Adobe Spark, Google Apps, etc.)
- Lanzar juegos educativos y simulaciones.
- Navegar por las colecciones de la biblioteca (materiales de referencia, libros electrónicos, bases de datos)
- Ver videos instructivos
- Comunicarse con los maestros.
- Siga las pautas de uso aceptable <https://www.pisd.edu/domain/9611>

Por favor no hagas esto:

- Exponga las Chromebooks a temperaturas extremas (evite iglúes, volcanes, autos calientes)
- Deje desatendidas las Chromebooks (consulte los ejemplos anteriores)
- Dejar caer las Chromebooks desde grandes elevaciones (globos aerostáticos, gabinete de la cocina)
- Visite sitios web y redes sociales que no tengan un propósito educativo directo
- No use toallitas sanitarias en la pantalla táctil

¿Necesita ayuda para conectar su Chromebook a Wi-Fi?

Paso 1: activa el Wi-Fi

1. En la parte inferior derecha, selecciona la hora.
2. Seleccione No conectado. Nota: Si ve el nombre de su red Wi-Fi y la intensidad de la señal, su Chromebook ya está conectada a Wi-Fi.

3. Enciende el wifi.


4. Su Chromebook buscará automáticamente las redes disponibles y se las mostrará en una lista.

Paso 2: elige una red y conéctate

Si su Chromebook deja de funcionar por algún motivo, notifique a su maestro y a CTA Jean Villanueva, jean.villanueva@pisd.edu, para programar una hora de regreso y recoger un reemplazo. Si tiene problemas para iniciar sesión, póngase en contacto con helpdesk@pisd.edu

Solo cargue la Chromebook todas las noches, una vez que la Chromebook tenga una carga de al menos de 2 horas, seguirá trabajando por el resto del día. No es necesario cerrar sesión mientras se carga la Chromebook durante la noche.

Webdesk Quick Guide: <https://www.pisd.edu/Domain/9188>




Quick Guide

Log in once and PISD Webdesk gives you access to all your digital content and files from any device , anywhere, and anytime.


1. Sign In

- Go to webdesk.pisd.edu
- Click on PISD Network Login and sign in using your district username and password.
- You can alternatively sign in using Google or a QR code (setup required).




2. My Profile

Here is where you change your profile picture, access your password locker, sign in with options, and password recovery options.




3. My Files

My Files > School Network allows you to access your school network drives (H: drive) from any device, anywhere, anytime. You can easily transfer files to/from your cloud drives and school network drives with just a drag and drop motion.



4. Cloud Drives

My Files > Manage Services > Connect allows you to connect other Cloud services in Webdesk to access all of your files in one location! Use your district email address and password to connect your cloud drives.



5. My Apps

The My Apps screen is where all of your online resources will be located. Enter your username and password once (if prompted) and Webdesk will remember it for you!



6. App Library

The library contains over a thousand educational resources to choose from. Click the Plus (+) on the top left of the My Apps screen. Click Add on any app to place it on your dashboard. Search for your favorite apps or choose from a list of categories. You even have a specialized list just for Plano ISD.

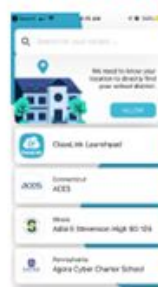


7. Edit Mode

To go into Edit Mode, click the paper and pencil symbol on the top right of your screen. While in Edit Mode, you can delete apps, create folders and customize your My Apps screen.



8. iOS and Android App



Want to use your device? Go to the iOS App Store or the Google Play Store to download Classlink. Once you open the app, type Plano in the search field and select PISD Webdesk. No need to enter as username and password as long as you choose Sign in with Google.



Questions?

Please contact Instructional Tech at plisd.hotspot@plisd.edu

