

**PLANO INDEPENDENT SCHOOL DISTRICT  
Job Description**

<b>Job Title:</b>	<b>Adult Temp</b> (Outdoor Education Instructor)	<b>Wage/Hour Status:</b>	Non-Exempt
<b>Reports To:</b>	Specialist Curriculum/ O.E. Coordinator	<b>Pay Range:</b>	Adult Temp
<b>Dept./School:</b>	Holifield Science Learning Center	<b>Date Revised:</b>	07/18/18

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**Primary Purpose:**

Instruct, facilitate, and manage groups of elementary students in outdoor education curriculum, which include teaching outdoor trails, hands-on investigations, and animal lessons.

**Qualifications:**

**Education/Certification:**

High school diploma or equivalent – (college preferred)

**Special Knowledge/Skills:**

Must be able to work outdoors, in various types of weather

Handle animals for the purpose of instruction

Effective communication skills with children and adults

Self-motivated and enthusiastic

**Experience:**

The necessary training of lessons taught will be provided; however any experience teaching children or knowledge of the outdoors will be of significant benefit

**Major Responsibilities and Duties:**

Instruct groups of students in outdoor education curriculum

Facilitate inquiry-based learning with students, grades K-5, both indoors and outdoors

Monitor and manage student safety during all instructional activities

Assist in setup and breakdown of lessons

Attend training sessions on all lessons taught

Participate in training sessions on all curriculum lessons taught

Perform other functions that may be assigned by the Administration and/or supervisor

**Job Title:** Adult Temp (Outdoor Education Instructor)

Follow all rules, regulations, and policies of Plano ISD and follow directives from superiors

Follow attendance policy as assigned by supervisor.

**Equipment used:**

Data Collectors, microscopes and various other scientific tools

**Working Conditions:**

**Mental Demands:**

Reading; ability to communicate effectively (verbal); maintain emotional control under stress; work with frequent interruptions

**Physical Demands/Environmental Factors:**

Frequent walking on uneven outdoor trails, standing, climbing, and bending; indoor and outdoor activities may be required, exposure to hot, cold and inclement weather, humidity, and prolonged sunlight; exposure to biological hazards; work around animals; occasional lifting and carrying of objects weighing up to 25 pounds

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**Acknowledgment:**

Any work related experience or additional education/training resulting in acceptable proficiency levels in the above-required knowledge, skills, and abilities may be an acceptable substitute for the above-specified education and experience requirements at the sole discretion of District Administration.

**Approved By:** W. Noel McBee, Compensation Coordinator **Date:** 07-19-18

The above statements are intended to describe the general purpose and responsibilities assigned to this job and are not intended to represent an exhaustive list of all responsibilities, duties, and skills that may be required. District administration and/or my supervisor has the right to add or change duties at any time. This job description supersedes all prior job descriptions for this position as well as rescinding all past and present job descriptions that do not reflect the current requirements of this position. My signature below indicates I understand and acknowledge my job description.

**Employee Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_