

**PLANO INDEPENDENT SCHOOL DISTRICT  
Job Description**

<b>Job Title:</b>	Bilingual Coach and Interventionist	<b>Wage/Hour Status:</b>	Exempt
<b>Reports To:</b>	Principal	<b>Pay Range:</b>	820/830
<b>Dept./School:</b>	Multilingual Services/Assigned Campus	<b>Date Revised:</b>	5/5/2022

---

---

**Primary Purpose:**

Assist with the implementation of dual language and English Language Proficiency Standards (ELPS) in Language Arts, Mathematics, Science and Social Studies at elementary campuses. Work with Emergent Bilinguals and classroom teachers to support academic achievement and language acquisition.

**Qualifications:**

**Education/Certification:**

- Appropriate Grade Level & Content certification (required)
- Bilingual certification (required)
- Master's Degree (preferred)

**Special Knowledge/Skills:**

- Work closely with the Multilingual Services department to provide campus support in alignment with the department's goals and initiatives
- Work closely with the campus principal and team leaders to provide a quality instructional program for emergent bilinguals
- Working knowledge of Chapter 89, BB State plan for educating English Learners
- Working knowledge of Chapter 74 ELPS, English Language Proficiency Standards
- Plan and facilitate professional learning opportunities for staff related to emergent bilinguals
- Possess strong organizational and communication skills (verbal and written)
- Public relations skills

**Experience:**

- Three years teaching experience (required)
- Experience teaching emergent bilinguals (preferred)

**Job Title:** Bilingual Coach and Interventionist

**Major Responsibilities and Duties:**

Plan, prepare and deliver staff development based on campus data and in alignment with the district's comprehensive professional development plan

Use data to identify areas of need for targeted intervention for emergent bilinguals

Provide targeted academic intervention for emergent bilinguals

Monitor and evaluate the effectiveness of the intervention provided to emergent bilinguals

Collaborate with classroom teachers to provide tiered intervention to emergent bilinguals

Support students and teachers with the integration of technology in the instructional program

Coach teachers in the use of research based instructional practices

Support the implementation of district curriculum by helping teachers plan for effective instructions for emergent bilinguals

Facilitate differentiation for different English proficiency levels by planning with grade level teams

Model lessons and initiate conferences with principals and campus staff about effective Dual Language and ESL instructional strategies

Demonstrate a working knowledge of curriculum, instruction, best teaching practices, data interpretation, and technology

Follow all rules, regulations, and policies of Plano ISD and follow directives from supervisor

Follow attendance policy as assigned by supervisor

Perform other functions that may be assigned by administration and/or supervisor

**Working Conditions:**

**Mental Demands:**

Ability to communicate effectively (verbal and written); interpret policy, procedures, and data; coordinate district functions; maintain emotional control under stress

**Physical Demands/Environmental Factors:**

Occasional prolonged and irregular hours; frequent standing, stooping, bending, kneeling, pushing and pulling; occasional lifting up to 50 pounds; prolonged use of computer and repetitive hand motions

---

**Acknowledgement:**

Any work related experience or additional education/training resulting in acceptable proficiency levels in the above required knowledge, skills, and abilities may be an acceptable substitute for the above specified education and experience requirements at the sole discretion of District Administration.

**Approved By:** W. Noel McBee, Compensation Coordinator **Date:** 5/5/2022

**Job Title:** Bilingual Coach and Interventionist

The above statements are intended to describe the general purpose and responsibilities assigned to this job and are not intended to represent an exhaustive list of all responsibilities, duties, and skills that may be required. District administration and/or my supervisor has the right to add or change duties at any time. This job description supersedes all prior job descriptions for this position as well as rescinding all past and present job descriptions that do not reflect the current requirements of this position.

My signature below indicates I understand and acknowledge my job description.

**Employee Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_