



# Plano ISD Academy High School

1701 Alma Drive

Plano, Texas 75075

972-905-8100

August 13th, 2018

Student Name \_\_\_\_\_, Gr: \_\_\_\_\_ Student ID: \_\_\_\_\_

Dell Chromebook 11, 11.6" HD, Intel Celeron, 4GB RAM, Touch Screen

PISD Asset: \_\_\_\_\_

MFG SN#: \_\_\_\_\_

## Comments:

Dear Titan Parent/Guardian and Learner,

The use of a technological device is essential to the academic environment at Academy High School. Plano ISD provides access to one district issued Chromebook for learner use. Many learners, however, choose to use a personal device as it provides familiarity. The choice of which device to use is individual to the learner's family.

The students will be receiving the same device that they returned at the end of last school year.

By signing this form, you agree to the following:

### **Lost or Stolen Chromebook**

1. We have made every effort to research and provide a durable laptop for all learners. Your homeowner's insurance may cover the Chromebook damage due to theft, fire, flood, natural disasters and vandalism (personal articles policy). Otherwise the learner and parent will be responsible for replacement cost, not PISD. The PISD issued Chromebook has a value of \$314.
2. If the Chromebook is damaged, you are responsible for the reasonable cost of repair or the fair market value of the Chromebook on the date of loss. A list of estimated repair costs is located below. Learners must pay all fees promptly. Loss by theft must be reported to Plano ISD by the next school day after the occurrence, and a copy of the police report must be provided to the district.

### **Damage or Repair Needed for Chromebook**

3. In the event the Chromebook breaks or is unusable, there will be another device issued by Plano ISD. It is the responsibility of the learner and the family to pay any repair costs as estimated below. Any unpaid fees will result in failure to complete registration for the upcoming school year.
4. For repairs, the PISD Technology Department will be utilized. Because the Chromebook is property of Plano ISD, you may NOT have the device repaired outside of the Plano ISD Technology Department.

### **Chromebook Loan:**

5. The Chromebooks are owned and maintained by Plano ISD. Your use is limited to and conditional upon your full and complete compliance with Plano ISD *Student and Parent Guidelines and Agreement* and the Plano ISD *Student Code of Conduct*, including the *Guidelines for Acceptable Use of Technology Resources* (available at <http://k12.pisd.edu/home/contributions/372-acceptable-use-for-technology-resources>)
6. You have been provided with a copy of the Chromebook user agreement.

7. Insurance is not provided or managed by Plano ISD. Any damage to the Chromebook will be managed by Plano ISD and charged to the learner and parent unless covered by device warranty. Upon Chromebook return at the end of the academic year, a fee may be assessed for damage to the device. Chromebooks will be issued back to the learner yearly and should be used with care to ensure longevity.

**School Use:**

8. Chromebooks are intended for use at school each day. Learners are responsible for bringing their Chromebooks to school daily.
9. Learners should arrive to school ready to work with Chromebooks fully charged. Learners need to charge their Chromebooks each evening. In cases where use of the Chromebook has exceeded battery life during the course of the day, learners will be able to connect their computers to a power outlet in an area of the school.
10. Learners are encouraged to use their Chromebooks at home and other locations outside of school. A wireless internet connection will be required for the majority of Chromebook use; however, some applications can be used while not connected to the Internet.

**Privacy:**

11. Learners have no expectation of confidentiality or privacy with respect to any usage of a Chromebook. The District may, without prior notice or consent, log, supervise, access, view, monitor, and record use of learner Chromebooks at any time for any reason related to the operation of the District. By using a Chromebook, learners agree to such access, monitoring, and recording of their use. Facilitators, school administrators, and the technology department staff may use monitoring software that allows them to view the screens and activity on learner Chromebooks.

**Operating System:**

12. Learners may not use or install any operating system on their Chromebook other than the current version of Chrome OS that is supported and managed by Plano ISD. The Chromebook operating system, Chrome OS, updates itself automatically. Learners do not need to manually update their Chromebooks.

**Term of Agreement:**

13. Your right to use and possess the Chromebook terminates no later than the last day of the school year, unless terminated earlier by Plano ISD.

**Storing Your Chromebooks:**

14. Learners must take their Chromebooks home every day after school regardless of whether or not they are needed. Learners must also store their Chromebooks in cases when moving from one area of the building to another.

**Printing:**

15. At School: Chromebooks will not support a physical printer connection.

16. At Home: The Chromebook will not support a physical printer connection. Users may print using the Google Cloud Print service. A wireless home network is required for this. (See <http://google.com/cloudprint> for more information.)

**Managing Your Files and Saving Your Work:**

17. The majority of learner work will be stored in Internet/cloud-based applications and can be accessed from any computer with an Internet connection. Learners should always remember to save frequently when working on digital media. The district will not be responsible for the loss of any learner work.

I agree to follow the guidelines and agreement contained in this document and also understand that the acceptable use guidelines for the Chromebooks are contained within the Student Code of Conduct and the PISD Acceptable Usage Guidelines.

Learner's name: (PRINT) \_\_\_\_\_

Learner's Signature: \_\_\_\_\_

Parent/Guardian name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

New Device	\$314.00
Broken Touch Screen	\$245.00
Keyboard	\$55.00
Power Adapter and Cord	\$35.00

Additional damages will be charged at district cost for repair.

Issued Chromebooks are property of Plano ISD
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Student Name