



Jasper High School: Chemistry

General Procedures – 2024-2025

Dear Parents,

We look forward to introducing your child to the wonderful world of chemistry! Chemistry is a lab-oriented course, which will provide your child with a fundamental understanding of the composition and properties of the physical world in which we live. Success as a chemistry student requires a working knowledge of algebra, problem solving and critical thinking skills, respect for safety in the laboratory, and a day-to-day commitment to complete all work assigned.

At the beginning of each unit, your child will receive a course calendar that outlines activities, assignments, announced quizzes, labs, tests, and projects. We encourage you to examine these calendars so that you are fully aware of what is expected for each grading period. Each chemistry student should know and follow all general procedures and practices outlined for chemistry instruction and those detailed in the Jasper Student Handbook and PISD School Board Policies.

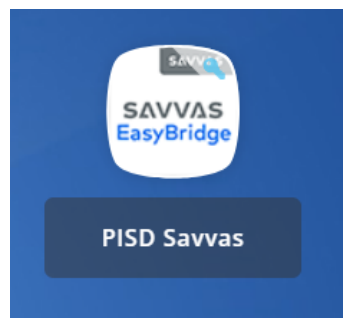
All students **MUST** join their google classroom immediately. We will give assignments, calendars, notes and lecture videos through google classroom. If you have any questions, please feel free to contact us via email or call 469-752-7400.

TEACHER	CLASSROOM	CONTACT INFORMATION
Steven Cooley	2313	Steven.Cooley@pisd.edu
Zachery Suess	2311	Zachery.Suess@pisd.edu
Kelsey Thomson	2314	Kelsey.Thomson@pisd.edu
Jordan Writtenberry	2310	Jordan.Writtenberry@pisd.edu

General Procedures:

1) Materials Needed

- A notebook (somewhere to take notes) and a pencil. **Materials MUST be brought to class EVERYDAY!**
- ODD** hour classes can bring a roll of paper towels. **Even** hour classes can bring a box of tissue.
- Online textbook:** Students will have access to an on-line textbook and learning platform. To log into the textbook, students must go to webdesk and use their PISD credentials. The title for the platform is **SAVVAS Realize, Texas Experience Chemistry**. If the tile is not present, add the app by clicking on the + at the top left corner.



2) ***Grade Book Parent Notifications: ***

- Set up Skyward Family Access to notify you on any missing or failing grades.
- <https://www.pisd.edu/familyaccess>

3) Lab Requirements (Safety is a mandate at all times)

- Students must wear **closed-toed shoes** during lab activities. A violation will result in the student sitting out of lab and completing an alternate assignment. Scheduled lab dates are available on the unit calendars. Although reminders are given in class, it is the student's responsibility to bring shoes (students may store a pair of shoes in class for this purpose).
- Goggles, gloves and aprons will be worn at all times during all labs!! All loose clothing, hair, and/or jewelry must be secured.
- Federal and State Laws, and Plano City Health codes prohibit the eating of food, drinking of any liquid, chewing of gum, and application of cosmetics in all science laboratories.

4) Grading

- 60% Tests, Projects, Major Labs
- 40% Daily Work- minor labs, homework, class work and quizzes

5) Absences/ Make-Up Work

- It is the student's responsibility to refer to their unit calendar to determine makeup work when class is missed.
 - Students should contact their teacher when they return to school.
 - If the student wishes to make up a lab, it must **be made up within 1 week**.
- It is the student's responsibility to review the posted notes for missed instruction and attend the next tutorial with questions.
 - Quiz and test make-ups must be scheduled with their teacher.

6) Late Work

- a) Work will be accepted late with the following grade penalties:
 - i) Late One Day: Maximum grade earned will be 90.
 - ii) Late Two Days: Maximum grade earned will be 80.
 - iii) Late Three Days: Maximum grade earned will be 70.
 - iv) Late Five Days or more: Maximum grade earned will be 50.

7) Chemistry Formative Assessments

- a) Most units, students will complete a short "Concept Check" over the learning targets from that unit. This is usually a free response assessment in which they cannot use notes or receive teacher support. It counts as a single daily grade and is used as a benchmark of their mastery of the unit prior to the test. If your student's score on the check does not display mastery, that is an indication that they should review their notes on the topics they struggled with and attend a regular tutorial prior to the test to receive reteaching.

8) Jasper Test Corrections Policy

- a) Students will have the opportunity to improve their original test scores by discussing and reattempting missed test questions in a peer group. This test correction opportunity will typically be held during class the day following the test. The final score on a test will be an average of their original independent test score and their group test correction score. If your student did not feel confident in their test performance, they are encouraged to review their notes and schedule a tutorial prior to corrections. If you have any questions or concerns regarding this policy, please contact your teacher.

9) Academic Integrity

- a) Cheating of any type is prohibited. This includes but is not limited to:
 - i) Providing the contents of an assignment, exam, or quiz to another student
 - ii) Plagiarism or fabrication of lab data
 - iii) Altering graded work after it has been graded and returned
- b) **Any breach of academic integrity will result in zero credit, parent notification, and/or administrative discipline.**

10) Cell Phone Policy

- a) Per campus and district policy, Cell Phones are not to be visible or used unless the teacher has requested students to use the device as part of the lesson. They should be powered off and put away in the student's backpack at all times during the school day. This policy extends to all personal electronics, including wireless headphones and smartwatches. Our team will strictly adhere to Jasper's school wide cell phone policy.
 - (1) 1st violation = warning,
 - (2) 2nd violation = cell phone is collected until the end of class,
 - (3) 3rd violation = cell phone is sent to the front office and the student will collect it at the end of day,
 - (4) 4th violation = cell phone is sent to the front office and the parent must pick up the cellphone.

11) Tutoring

- a) Chemistry can be a very difficult subject for some students. Tutoring sessions are offered throughout the week to help students with troubling content. Students who take advantage of tutoring sessions are better prepared for tests and the semester exams.
- b) Tutoring sessions will be held from 8:20 to 8:50 in the morning sessions and from 4:35 to 5:05 pm in the afternoon sessions. **Students may attend tutorials with ANY teacher for that course.**

	Monday	Tuesday	Wednesday	Thursday	Friday
MORNING 8:20 – 8:50 am		APES (2310) IPC (2311) OL Chem (2313)	Honors Chem (2313)	Honors Chem (2310)	
AFTERNOON 4:35 – 5:05 pm	OL Chem (2314)	IPC (2311)	OL Chem (2314) Honors Chem (2311)	APES (2310)	

Please fill out the [google form](#) linked here after reading this parent letter.