



Counselor Letter of Recommendation Form

*Please verify that your college/university requires a counselor letter of recommendation.
Complete the form and return to your counselor at least 2 weeks before it is due.*

Learner Name: _____

Learner Email: _____

Parent Email: _____

Intended Major: _____

All college recommendations are confidential.

Please sign below indicating that you waive your right to see any recommendation submitted to colleges, universities and scholarship committees.

Learner Signature: _____	Date _____
Parent Signature: _____	Date _____

Student Response Prompts

Help us tell your story by responding to a minimum of 3 of the following topics or questions as thoroughly and honestly as possible using anecdotes and specific examples. Highlight characteristics and aspects of your personality not addressed elsewhere in your application. Strive for clarity, authenticity and creativity. Remember that the purpose of a counselor recommendation is to explain to the college what makes you unique...because you are!

- Name 3 adjectives that describe you and explain each with specific examples of how those adjectives reflect you as a person and a learner.
- What have you learned from people whose world views are different from your own?
- Discuss a favorite book or quote that you have found to be particularly meaningful. Describe its impact on your perspective, habits, relationships, or goals.
- Describe your contributions to the learning community or overall climate at Plano ISD Academy High School. Your response should include supporting evidence.
- Discuss a time when you believe your personal integrity or character was challenged. What was your response? What do you wish you had done differently? Have your values changed as a result? How?
- Describe any extenuating circumstances that may have affected your academic record, school performance or social development.
- What is your passion? What intrigues you and why? What activity would you engage in even if it meant no monetary award or recognition? How has this passion played a role in your growth and development as a learner?
- Write about your experiences as a leader. How have you grown, what have you learned, how has this impacted how you work with others? Give specific examples.



PLANO ISD ACADEMY HIGH SCHOOL

Innovative
Interdisciplinary
Inspirational

Parent Response Prompts

To better personalize your learner's college recommendation letter, your input is very important. Please share anecdotes which you believe would paint a full picture of your learner. Please choose at least 2 to respond to. Thank you for helping us get to know your learner through your eyes-this is your opportunity to brag on your learner!

- Tell about an experience in your child's life in which they acted in a way that exhibited a strong character quality. (self-control, truthfulness, leadership, integrity, courage, resourcefulness, discernment, initiative, diligence, responsibility, flexibility, tolerance, determination, creativity, endurance, forgiveness, patience, etc) Please use specific examples.
- What motivates your child? How would someone notice this? Please give specific anecdotes.
- What makes you most proud of your child? Please share specific examples.
- Explain how your child reacted to unusual circumstances, situations or challenges in the family and the effects of that reaction.

Please EMAIL all of the following to your counselor:

- this form completed with required signatures
- typed responses to the prompts
- an up-to-date student resume

If the letter is to be mailed, please include stamped & addressed envelopes

THANK YOU

Contact your counselor if you have any questions.

Denise Menard

Lead Counselor

972-905-8145

denise.menard@pisd.edu