


2024		3 rd - 9 Weeks of School 89 Days 2 nd Semester			2025
46 Days Jan. 7 – March 14					
Mon. Jan. 6	Tues. Jan. 7	Wed. Jan. 8	Thurs. Jan. 9	Fri. Jan. 10	
<p>Staff Work Day – Student Holiday</p>	<p>Week 18</p> <p>Students Return to School</p>  <p>Introductions - Career Preparation Syllabus</p> <p>Review of course requirements</p>	<p>Unit Three – Skills for Success - Continues starting with Chpt 10</p> <p>Review Work Hours</p>	<p>Chpt 10-1 Technology Overview</p> <p>Overview includes below topics</p> <p>Chpt 10-2 Tools and Devices</p> <p>Chpt 10-3 Impact of Technology</p>	<p>Chpt 23.2 Paying Taxes</p>	
Mon. Jan. 13	Tues. Jan 14	Wed. Jan 15	Thurs. Jan 16	Fri. Jan. 17	
<p>Week 19</p> <p>Review Work Hours</p> <p>Chpt 10</p> <p>Using Technology in your Career</p> <p>Checkpoint Questions 10.2 and 10.3</p> <p>10-1 Avoiding Email Pitfalls</p>	<p>Chpt 11-1 Staying Healthy</p>	<p>Chpt 11-2 Looking Good on the Job</p>	<p>Chpt 12</p> <p>Accidents</p> <p>Checkpoint Questions 12.1 and 12.2</p> <p>Complete worksheet Above</p> <p>Chpt 12 Safety on the Job PP</p>	<p>Chpt 13-1 Leadership and Group Dynamics – PP and survey</p>	

Career Preparation

Mon. Jan. 20	Tues. Jan. 21	Wed. Jan. 22	Thurs. Jan. 23	Fri. Jan. 24
<p>Holiday – Martin Luther King Jr Day</p> <p>Teacher / Student Holiday</p>	<p>Week 20</p> <p>Review Work Hours</p> <p>Create a Business Commercial for your Company – Due Feb 1</p> <p>Chpt 14 Participating in Meetings</p> <p>Checkpoint Questions 14.1 and 14.2</p>	<p>Chpt 15 Digital Citizenship PP Notes</p> <p>Chpt 15-2 Internet Use in the Workplace</p>	<p>Guest Speaker Option</p> <p>Or</p> <p>Career Exploration Activity</p> <p>Business</p>	<p>Exam</p> <p>Chpt 10 through Chpt 15</p> <p>Daily Grade</p>
Mon. Jan. 27	Tues. Jan. 28	Wed. Jan. 29	Thurs. Jan. 30	Fri. Jan. 31
<p>Week 21</p> <p>Review Work Hours</p> <p>Unit Four Begins Career Planning</p> <p>Chpt 17-2 Scholarship Essay Practice</p>	<p>Chpt 17-2 Scholarship Essay Practice</p>	<p>Chpt 16-1 Selecting a College Major</p>	<p>Chpt 16-1 Interview a Buddy</p>	<p>Chpt 16-1 Assessing Yourself</p> <p>Business Commercial Due</p>
Mon. Feb. 3	Tues. Feb. 4	Wed. Feb. 5	Thurs. Feb. 6	Fri. Feb. 7
<p>Week 22</p> <p>Review Work Hours</p> <p>Chpt 16-1 Career Interest Assessment</p>	<p>Chpt 16-2 Values</p> <p>Chpt 16-2 Exploring who you are</p>	<p>Chpt 16-2 How you are Different</p>	<p>Chpt 17-1 Interest Exploration</p>	<p>Chpt 17-1 Interest Exploration</p> <p>2nd Career Video Project assigned</p>


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Career Preparation

Mon. Feb. 10	Tues. Feb. 11	Wed. Feb. 12	Thurs. Feb. 13	Fri. Feb. 14
<p>Week 23</p> <p>Review Work Hours</p> <p>Chpt 17-1 Company Research Project</p>	<p>Chpt 23-1 Understanding Income Taxes</p>	<p>Chpt 17-1 Learning about Careers</p>	<p>Guest Speaker Option Or Career Exploration Activity</p> <p>Patient Care Tech and Medical Assistant</p>	<p>Chpt 17-1 Bureau of Labor Stats</p> <p>2nd Career Video Project Return to Teacher Daily Grade</p>
Mon. Feb. 17	Tues. Feb. 18	Wed. Feb. 19	Thurs. Feb. 20	Fri. Feb. 21
<p>Teacher / Student Holiday</p>	<p>Student Holiday - Teacher Workday</p>	<p>Week 24</p> <p>Review Work Hours</p> <p>Chpt 17-1 Career Research Project</p>	<p>Chpt 17-1 Career Research Project</p>	<p>Chpt 17-1 Career Research Project</p>
Mon. Feb. 24	Tues. Feb. 25	Wed. Feb. 26	Thurs. Feb. 27	Fri. Feb. 28
<p>Week 25</p> <p>Review Work Hours</p> <p>Take a picture in work attire – submit to Google Classroom – Daily Grade</p>	<p>Chpt 17-1 Career Research Project</p>	<p>Chpt 17-2 Financial Aid Questions</p>	<p>Chpt 17-2 Career Investigations</p>	<p>Guest Speaker Option Or Career Exploration Activity</p> <p>Cosmetology</p>
Mon. Mar. 3	Tues. Mar. 4	Wed. Mar. 5	Thurs. Mar. 6	Fri. Mar. 7
<p>Week 26</p> <p>Review Work Hours</p> <p>Daily Grade</p> <p>Chpt 8-1 Project – Job Site Reveal</p>	<p>Chpt 8-1 Project – Job Site Reveal</p>	<p>Chpt 8-1 Project – Job Site Reveal</p>	<p>Chpt 8-1 Project – Job Site Reveal</p> <p>Take a picture in work attire – submit to Google Classroom – Daily Grade</p>	<p>Chpt 8-1 Project – Job Site Reveal</p>

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Career Preparation

Mon. Mar. 10	Tues. Mar. 11	Wed. Mar. 12	Thurs. Mar. 13	Fri. Mar. 14
<p>Week 27</p> <p>Review Work Hours</p> <p>On the Job Training Report Assigned</p>	<p>Chpt 17-2 Community Colleges</p>	<p>Chpt 17-2 Universities</p>	<p>Exam Chpt 16 through Chpt 17</p> <p>Daily Grade</p> <p>On the Job Training Report Due</p>	<p>End of 3rd - 9 Weeks</p> <p>Guest Speaker Option Or Career Exploration Activity</p> <p>Automotive Technology</p>
Mon. Mar. 17	Tues. Mar. 18	Wed. Mar. 19	Thurs. Mar. 20	Fri. Mar. 21
	<p>Spring Break</p>	<p>Spring Break</p>	<p>Spring Break</p>	<p>Spring Break</p>

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