

Accounting I

Syllabus

Mrs. Norris

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2018-2019

First Semester

Accounting for a Service Business Organized as a Sole Proprietorship

1st 9-weeks

Week 1:	Exploring Accounting Careers
Week 2:	Chapter 1: Starting a Proprietorship: Accounting Equation
Week 3 & 4:	Chapter 2: Analyzing Transactions into Debit & Credit Parts
Week 5:	Chapter 3: Journalizing Transactions
Week 6:	Chapter 4: Posting to a General Ledger
Week 7 & 8:	Chapter 5: Cash Control Systems

Introduction to Online Working Papers

2nd 9-weeks

Week 9:	Reinforcement Activity 1A: Accounting Cycle for Proprietorship: Journalizing & Posting transactions
Week 10 & 11:	Chapter 6: Work Sheet and Adjusting Entries for a Service Business
Week 12:	Chapter 7: Financial Statements for a Proprietorship
Week 13:	Chapter 8: Recording Closing Entries and Preparing a Post-Closing Trial Balance for a Service Business
Week 14:	Reinforcement Activity 1B: Accounting Cycle for Proprietorship: End-of-Fiscal-Period Work
Week 15 & 16:	Accounting Simulation -
Week 17:	Review for Semester Final
Week 18:	Final Exam

Second Semester
Accounting for a Merchandise Business Organized as a Corporation

3rd 9-weeks

Week 1	Chapter 9:	Purchases & Cash Payments
Week 2	Chapter 10:	Sales & Cash Receipts
Week 3	Chapter 11:	Using a General Journal
Week 4	Chapter 12:	Preparing Payroll Records
Week 5 & 6:	Chapter 13:	Accounting for Payroll & Payroll Taxes
Week 7:	Chapter 14:	Accounting for Uncollectible Accounts Receivable
Week 8 & 9:	Chapter 15:	Preparing Adjusting Entries and a Trial Balance

4th 9-weeks

Week 10 & 11:	Chapter 16:	Financial Statements and Closing Entries for a Corporation
Week 12:	Chapter 17:	Financial Statement Analysis
Week 13:	Chapter 18:	Acquiring Capital for Growth and Development
Week 14:	Chapter 19:	Plant Assets, Depreciation, and Intangible Assets
Week 15:	Chapter 20:	Accounting for Inventory
Week 16:	Chapter 21:	Accruals, Deferrals, and Reversing Entries
	Chapter 22:	End-of-Fiscal-Period Work for a Corporation
Week 17 & 18:		Automated Accounting Simulation – Digital Diversio Review for Semester Final