

## MEDICAL TERMINOLOGY SYLLABUS

### Course Description

Medical Terminology is a one-semester course that introduces students to the language of medicine. Students will learn prefixes, suffixes, and root words that can be used to define or construct medical terms in the context of different medical specialties. Anatomy, diseases, tests, procedures, and equipment will be covered for each medical specialty.

### Units of Study

-Word Parts	-Digestive
-Suffixes	-Urinary & Reproductive
-Prefixes	-Lymphatic & Endocrine
-Anatomical Terminology	-Nervous
-Integumentary	-Musculoskeletal
-Cardiovascular & Hematology	-Ophthalmology
-Respiratory	-Otorhinolaryngology

### Supplies

1. A notebook or folder for Medical Terminology ONLY
2. Pen (blue or black **only**) and pencil
3. Lined paper, wide or college-ruled
4. Markers

\*If your student could provide a box of Kleenex for the classroom, it would be greatly appreciated!

### Classroom Rules

1. Be in assigned seat with all materials when the tardy bell rings
2. Follow directions the first time
3. No personal conversations during lecture or individual assignments
4. No classwork other than Medical Terminology to be done during class unless given permission by teacher
5. Medical equipment and supplies are to be used only with teacher permission
6. Respect the opinion and rights of others in the classroom

### Grading Policy

- All assignments are expected to be turned in on the assigned due date. Late work for daily assignments will NOT be accepted unless the student has an excused absence. Late work for quiz or test grades will be accepted the next scheduled class only for 30 points off the graded score.

- It is the student's responsibility to contact the teacher for make-up work. This should be done the first day back to class after the absence. Make-up times for tests and quizzes can be scheduled before or after school.

- Daily Grades: 25% of grade
- Quizzes, current events, tests, major projects: 75% of grade
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- All students will receive a printed three-week progress report each six-week grading period.

### Contact Information