



Vines High School
Chromebook Policy

Dear Parents and Students,

We know the appropriate and effective use of technology, such as Chromebooks, can improve in-class student engagement and encourage students to be active participants in the classroom. However, with technology comes great student responsibility; therefore, we will be enforcing a Chromebook Policy here at Vines HS. Furthermore, all computer activity is strictly monitored via Goguardian.

We want our Vines students to understand their responsibility for the general care of the Chromebook which they have been issued to use during class. Chromebooks that are broken or fail to work properly must be reported to the teacher so that the issue can be addressed by our campus technology expert in a timely manner. If you have any questions regarding this policy, please contact your child's teacher at any time. Please note: all Chromebooks are to remain on campus. Students are not allowed to take the Chromebooks home with them.

General Care

- Do not attempt to remove or change the physical structure of the computer, including the keys, screen cover or plastic casing. Doing so will void the warranty, and families will be responsible for 100 percent of the repair or replacement cost.
- Do not remove or interfere with the serial number or any identification placed on the computer.
- Do not do anything to the computer that will permanently alter it in any way.
- Keep the equipment clean. For example, don't eat or drink while using the computer. Always completely close the lid before moving it, even for short distances.
- Do not grab and squeeze the computer, as this can damage the screen and other components
- Always sign out after each use.

My parent/guardian and I have read this Chromebook Policy. I agree to abide by the Vines High School Chromebook Policy. I also agree that:

- I will take good care of my Chromebook.
- I will report any missing Chromebook and/or any technical issues to my teachers and/or the main office.
- I will keep food and beverages away from my Chromebook since they may cause damage to the device.
- I will not disassemble or attempt to disassemble any part of my Chromebook or attempt any repairs.
- I will protect my Chromebook by always carrying it in a secure manner to avoid damage.
- I will use my Chromebook in ways that are appropriate for education, following all copyright laws. I will not load, attempt to load or use any file-sharing program without the permission of my teacher.
- I realize that if it is intentionally damaged, I am responsible for the full replacement cost.

Thank you.

Please sign and return this slip to your social studies teacher. Your signature acknowledges that you understand and will uphold the Vines HS Chromebook Policy.

Student Signature _____

Student Printed Name _____

Parent Signature _____ Date _____